

Appendix 1 Action Plan

Objective	Action	Person(s) Responsible	Timeframe
1. To begin the three phases to remove, where possible, SUPs and replace with more sustainable, eco-friendly options.	1.1 Remove, where possible, SUP categorised as easy, from our departments and services (6 months)	All	
	1.2 Remove, where possible, SUP categorised as moderate from our departments and services (12 months)	All	
	1.3 Remove, where possible, SUP categorised as difficult from our departments and services (18 months+)	All	
2. Prevent the use of SUP at external events permitted at the beach, parks and gardens.	Incorporate SUP policy into event booking forms.	All	
3. Ensure that our suppliers reduce and remove SUP (wherever possible) in their service provision	Revise existing procurement policy and procedures.	Julie Gordon Jake	
4. Promote SUP alternatives and offer advice on how the local community can eliminate usage.	Develop a communications plan. This will form part of the CEE communications plan.	Sarah Hudspith / Sophie Chapman	
5. Support communities, beach cleans and litter-pick initiatives to ensure our parks, beaches and open spaces are free from plastic litter.	Actively encourage and promote beach cleans, litter picks, etc	All	

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6. Raise staff awareness to discourage purchasing SUP items.	Staff training and suggestion of alternatives	All	
7. Encourage the use of recycled plastics where SUP is unavoidable, and pursue pioneering recycling opportunities	Staff training and research alternative recycling opportunities	All	
8. Share best practice and updates on actions that Weymouth Town Council are taking to reduce and remove SUP.	Six-month report to CEE Working Group and annual update at Full Council Meetings using survey data.	Ben Heath / David Harris	