



Council Offices, Commercial Road, Weymouth, Dorset, DT4 8NG
01305 239839 - office@weymouthtowncouncil.gov.uk

Minutes of Meeting

MEETING: Neighbourhood Plan Steering Group Meeting

DATE & TIME: Monday 4th April 2022 at 7.00pm

PLACE: Council Chamber, Weymouth Town Council

Present:

Chair: Sandie Wilson

Vice Chair: Cllr David Northam

Officer: Clive Tuck (Project Manager)

Steering Group members: Phil Watts, Lara Wood, , Peter Dye (on behalf of Colin Marsh)

Apologies: Cllr. Lucy Hamilton, Rosie Osborne, Colin Marsh, Penny Quilter, Cllr Ann Weaving, Cllr Colin Huckle, Rob Cheeseman

Guest: Cllr Luke Wakeling

ITEM	DISCUSSION	ACTION	BY WHOM
1.	<u>Welcome.</u>		
2.	<u>Apologies</u> Apologies were noted from SG members above.		
3.	<u>Update on Jobs Theme</u> Dawn Rondeau (We Are Weymouth) has agreed to join the Jobs theme to represent Weymouth BID levy payers. She cannot commit to being the Lead, and this remains open.	To explore other potential candidates	DN
4.	<u>Minutes of last meeting</u> The previous minutes were approved.	Minutes to be released to the WTC webpage.	CT
5.	<u>Comms Update</u> Weymouth Community Expo- 23 April at Redlands Sports Centre. Discussed a survey template for visitors to respond to the Vision, Mission, Aims. Schools work. LW has made links with 2 schools. Southill Primary (first week after Easter holidays). Holy Trinity -date to be confirmed. LW will chase other schools and has the support of the SG whenever required.	Develop a set of survey questions to be agreed in advance of Expo for sign-off by Comms Team. By Wednesday 20th Stakeholder list to be updated. Cllr Alex Fuhrman teaches at Westham and he will be contacted to get involved.	DN/COMMS TEAM DN

	SW has a link to Wyke Primary School	An approach to engage the school will be made	SW
	Commonplace is being trialled within WTC and this could potentially accommodate the WNP work.	A link to the platform will be circulated.	DN
	ECA/DCF meeting with CT/SW/DN tomorrow to discuss an integrated comms approach to delivering workshops, using two previous proposals to create a single joined-up plan that gives capacity to the SG. Next 3 engagement events to reconfirm the VMA	Postpone the planned meeting later tomorrow with comms team to await new proposal.	CT
	A list of community-based events happening in Weymouth, not in the public events planner, that could be venues for DCF engagement will help complement the existing plans ECA/Urban Designer.	A list to be circulated of suitable community events. Events to include children's centric activities	DN LW
6.	<u>Theme Group updates</u> CT provided a Theme paper update. ECA are completing the initial work on Jobs, Sustainable Environments and Communities to produce the baseline evidence. The Jobs Theme group is not making the same progress without leadership.	ECA contacted to check on their progress. A temporary TGL is required until a new lead can be found, to keep momentum on progress.	CT DN
7.	<u>Design Codes</u> Launch Event for all 25 UK pilots happened last week. Weymouth Presentation uploaded into the MS Channel Design Codes. ECA to develop their project plan and to expose more detail regarding their community engagement work, such that we do not duplicate our comms activity with the same audiences in other workshops. Cllr Wakeling attended the launch event to better understand Design Codes and ensure there would be no unintended consequences.	To be discussed in tomorrow's meeting with ECA and DCF.	CT/SW/DN
8.	<u>Next dates for meeting</u> Monday 16th May 7pm Steering Group Monday 13 th June 7pm Steering Group Monday 18 th July 7 pm Steering Group		ALL

The meeting was closed at 20:50pm.