

APPLICATION FORM FOR GRANT 22/23

Please read the policy on pages 1, 2 and 3 before filling in the form.

1. Name/Address of Organisation:

Climate Resources and Guidance

68 Wyke Road

Weymouth

DT4 9QJ

Name of person making the application: **Alex Pratt**

Position in organisation: **Trustee**

Contact phone number: **07957 318718**

Email address 

About Your Organisation

2. Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	✓
Have at least three members on its management committee	✓
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	✓

Are you a registered charity? Yes/No: **Yes**

If so, please give your charity number: **1200700**

Is your organisation part of, or affiliated to, a larger organisation? **No**

If so, which:

3. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

We intend to establish a community hub which would:

- **provide information about all climate change matters, with a particular focus on coastal flooding**
- **provide a location for the local community to meet and discuss local climate change issues and to form plans for mitigation and adaptation**
- **provide practical assistance when storms or flooding occur**
- **provide practical help to the community and reduce waste and consumption by working with the nascent local Library of Things**

It would benefit the town by providing a space where individuals and climate action groups can meet and exchange ideas and plans, where anyone can come and find out more about climate-related issues that are important to them. We are planning regular public meetings (People's Assemblies) where the topics for discussion will be local flood resilience and wider issues around the climate and nature crisis.

We will advertise the hub and what it offers, speak to local people, print and distribute flyers, and advertise in the local paper. We will establish a website and a social media presence.

There is currently no such information and discussion space in the town but there are several local climate action groups who would be keen to use the space and its resources to engage the local population.

4. Where does your organisation meet? **In Weymouth and online.**
5. How often do you meet? **At least fortnightly. More frequently informally.**
6. How many members does your organisation have? **4 trustees and 20-30 initial supporters.**
7. How many people will benefit from this funding? **Between 4500 & 18,000 depending on take-up. Numbers are 10% and 40% respectively of 16-65+ adults in Weymouth.**
8. How many of these are Weymouth Town Council area residents? **100%**
9. How much funding are you applying for? **£2,990**
10. What is the total cost of your project? **£2,990**

NOTE: Weymouth Town Council will only approve allocations up to £5,000 in exceptional circumstances that are clearly detailed in question 15, with regard to the information in Policy point 6.

11. Briefly describe the project or purchase you would like the funding for:

We are a newly established charity and this project constitutes our first provision of information and guidance material, and also the opportunity to engage local communities, publicise our existence, recruit new members and volunteers, and generate financial and other support.

The project is to produce 6 leaflet information stands and accompanying posters to place in 6 key locations in Weymouth.

Leaflets will provide general advice, information and signposting in the following areas. These areas are drawn from the subdivisions of the Zero Carbon Dorset 2030 report (itself taking inspiration from the Zero Carbon Britain report produced by the Centre for Alternative Technology):

1. **Travel Better:** sustainable and active travel.
2. **Power Down:** saving energy at home.
3. **Power Up:** renewable and efficient heating and power in the home.
4. **Shop Better, Waste Nothing:** buying less and more wisely, reducing waste.
5. **Improve Land Use:** including agriculture and rewilding.
6. **Eat Well:** buying local food, growing your own.
7. **Education:** the hub itself (Weymouth Climate Hub), our origins, our aims and how to get involved and/or donate.
8. **Education:** The scientific facts around the climate and ecological emergency and the need for resilience.
9. **Education:** Climate change mythbusting.
10. **Adaptation and Offsetting:** local resilience planning and flood defence.
11. **Effective Policies:** politics and economics.
12. **Justice for All:** climate justice, active hope and regeneration.

Depending on take-up we anticipate that the stands should be in place with enough leaflets for 6-12 months. Our costing in section 14 below builds in flexibility to change leaflet and stand size (e.g. A4 versus A5) depending on the setup of the community location.

To accompany the stands we will hold rotating monthly drop-ins in each community location for the first 6 months. This will give residents the chance to watch a presentation about the charity and its information provision and to speak to a member of the charity and any local volunteers.

We will also use leaflet images to support paid-for social media campaigns.

12. Which of the Council's priorities does the project contribute to?

- Improve the wellbeing of the people of Weymouth.**
- Manage the Council's assets and resources responsibly and transparently.
- Manage the Council's services effectively to meet the needs of the communities we serve.
- Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible.**

- Promote opportunities for economic success of the area.
- Strive for continuous improvement and service development.
- Work with partners to deliver our core values and strategy.**

13. If your application is for between £3,000 and £5,000 please give full details of the **exceptional circumstances** relating to your request. Please see policy point 6 for examples of what constitutes exceptional circumstances

n/a

14. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
6 x leaflet stands @ £200 each	£1200
250 A4 leaflets x 12 subjects x 6 locations (18,000 total)	£1120
2 x 6 printed poster designs (12 total)	£200
6 x community centre bookings & associated consumables (e.g. stationary & refreshments) @ £70 each	£420
6 x social media campaigns	£50
Total	£2990

15. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?
Crowdfunding target (per month)	50	
Individual donations	500	Yes
Total		

16. How will the funding benefit the community or residents of Weymouth?

We will promote the conservation, protection and improvement of the natural environment locally and further afield. We will provide information relating to climate and ecological changes that are being experienced globally. This benefits the local community by starting to provide them with accessible information that puts them in a position to decide the changes they need to make in their own lives and those of their friends and family and their community. This will give them the confidence to act together with others, making them resilient and self-reliant, and potentially reducing the burden on other agencies – such as local authorities - in provision of services in 'normal' times and in times of crisis.

Our project will also benefit Weymouth by being complementary to the soon-to-be-initiated Weymouth Climate & Ecological Emergency Plan to be developed by Weymouth Town Council (Climate & Ecological Emergency Working Group).

17. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

Our project focuses on all of the 6 main communities of Weymouth.

18. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

Weymouth Town Council Neighbourhood Plan consultation Key Findings & Messages available [here](#) (see Environment & Biodiversity and Landscape & Green Spaces themes). Consultation outputs and other information also available here: www.weymouthtowncouncil.gov.uk/neighbourhood-plan/

19. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

This will publicise our existence, help us recruit new members and volunteers, and generate financial and other support from communities during our community engagement.

20. How is your organisation normally funded? Not applicable to new organisations:

We are a new organisation.

21. What are your current/planned subs/fees/charges?

We are not currently a paid membership organisation nor will we charge for information provided or community engagement beyond asking for voluntary donations.

22. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

No.

23. What fund raising activities took place in the last 12 months and what fund-raising activities are planned for the next 12 months, if any?

In our first year we hope to use the premises we acquire to rent space to others, hold talks and films, host Great Big Green Week and launch other revenue-generating projects dependent on fundraising and other funding bids (e.g. open a small shop and / or café).
We will hold additional one-off fundraising events, have ongoing crowdfunding and continually seek business and benefactor sponsorship.

24. Anticipated income/expenditure for the next 12 months?

£33,000 income / £20,340 expenditure

25. Details of any grants or financial support received from local authorities including Weymouth Town Council in the past three years with dates: n/a

None

26. Grants from non-local authority sources in the last three years with dates, if you have any:

None

27. Has the project that you want the funding for already happened? No

28. Will you be passing the funding on to any other groups (except to pay for goods and services)? No

29. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Not applicable

30. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Not applicable

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: [REDACTED]

Account number: [REDACTED]

Sort Code: [REDACTED]

Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- A copy of your most recent accounts (not more than 12 months old); **2023 forecast provided**
- Your most recent bank account statement & details of any other investments/savings (not more than 3 months old);
- A copy of your constitution / terms of reference / set of rules;
- A copy of the notes from your last Annual General Meeting;
- Details of your organisation's officers;
- N/A A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement;
- N/A Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

I/We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

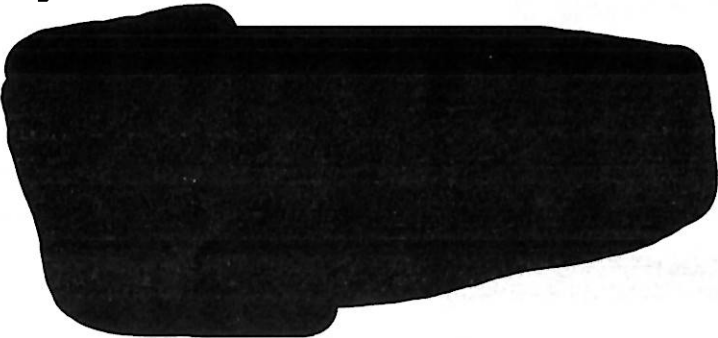
I/We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

I/We declare that I/we have included all the requested information.

I/We fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

I/We fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed:



Name: Alex Pratt

Date: 23/03/23

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
✓		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
✓		Does the grant exclude ongoing running costs?
n/a		If the application is for running costs has the applicant included plans for where future running costs will be found from?
✓		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
✓		Is the grant for non-political or non-quasi-political organisations or projects?
✓		Is the grant application for £5,000 or less?
n/a		For applications in excess of £5,000, has the applicant fully detailed the exceptional circumstances?
✓		Does the application include the required financial and organisational information?
✓		Is this the only application in this financial year from this group or organisation?
✓		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
✓		Is the application for future funding? (i.e. not retrospective)
✓		Is the grant for the sole use of the applying group and not to pass on money?
✓		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
n/a		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
✓		Will a representative be attending an F&G meeting?

Assessing officer: Helen Hegg

Date of assessment: 17th April 2023

Decision (delete as applicable): reject / return for further information / proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 26th April 2023