

Council Offices, Commercial Road, Weymouth, Dorset, DT4 8NG

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**Minutes of meeting**

**MEETING:** Human Resources Committee

**DATE & TIME**: Wednesday 22nd February 2023 at 7:00pm

**PLACE:** Council Offices, Commercial Road, Weymouth, DT4 8NG

**Councillors**

**Present:**

Cllr Mark Tewkesbury Cllr Jan Bergman Cllr Peter Barrow

Cllr Ken Whatley (VC) Cllr David Gray Cllr Tia Roos

Cllr Ryan Hope (S) Cllr David Harris (S)

**Apologies:**

Cllr David Northam Cllr Kate Wheller

**Officers**

Jane Biscombe (Town Clerk)

Liz Smith (HR Advisor)

There were no members of the press or public present.

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| HR0204 | **Apologies for Absence****Resolved:**Proposer: Cllr David Gray Seconder: Cllr Pete BarrowApologies were approved unanimously |
| HR0205 | **Declarations of Interest**None |
| HR0206 | **Minutes of the last meeting****Resolved:**Proposer: Cllr Pete Barrow Seconder: Cllr Ryan HopeThe minutes of the last meeting held on 8th February 2023 were agreed unanimously. |
| HR0207 | **Councillors Questions and Statements**None |
| HR0208 | **Public Questions**None |
| HR0209 | **Information Items*** Actions for previous meetings
* Forward Plan
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| HR0210 | **Exclusion of the Press and Public****Resolved:**Proposer: Cllr David Gray Seconder: Cllr Mark TewkesburyThe Committee agreed to exclude the press and public due to the sensitive nature of staffing matters to be discussed.  |
| HR0212 | **Restructure Update**The Committee received a confidential update form the Town Clerk and the Council’s HR Advisor. **Resolved**Proposer: Cllr David Gray Seconder: Cllr Pete BarrowThe Committee agreed unanimously to request that Full Council agree to transfer up to £15,000 from the budget support reserve to the HR reserve to support actions.  |
| HR0211 | **Variations to existing staff contracts**The Committee discussed the confidential papers.The Town Clerk was asked to bring forward a report on the implications of Job Evaluation and harmonisation across the Council. Councillors noted that the Senior Management Team had gone from 5 posts to 4 posts. **Resolved:**Proposer: Cllr David Harris Seconder: Cllr Pete BarrowThe Committee agreed a, b and d in the confidential report. The Town Clerk left the meeting**Resolved:**Proposer: Cllr Jan Bergman Seconder: Cllr David GrayThe Committee agreed c in the confidential report, plus a matter regarding backpay. |

The meeting ended at 20:22