

Council Offices, Commercial Road, Weymouth, Dorset, DT4 8NG

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**Minutes of meeting**

**MEETING:** Human Resources Committee

**DATE & TIME**: Wednesday 22nd February 2023 at 7:00pm

**PLACE:** Council Offices, Commercial Road, Weymouth, DT4 8NG

**Councillors**

**Present:**

Cllr Mark Tewkesbury Cllr Jan Bergman Cllr Peter Barrow

Cllr Ken Whatley (VC) Cllr David Gray Cllr Tia Roos

Cllr Ryan Hope (S) Cllr David Harris (S)

**Apologies:**

Cllr David Northam Cllr Kate Wheller

**Officers**

Jane Biscombe (Town Clerk)

Liz Smith (HR Advisor)

There were no members of the press or public present.

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| HR0204 | **Apologies for Absence**  **Resolved:**  Proposer: Cllr David Gray Seconder: Cllr Pete Barrow  Apologies were approved unanimously |
| HR0205 | **Declarations of Interest**  None |
| HR0206 | **Minutes of the last meeting**  **Resolved:**  Proposer: Cllr Pete Barrow Seconder: Cllr Ryan Hope  The minutes of the last meeting held on 8th February 2023 were agreed unanimously. |
| HR0207 | **Councillors Questions and Statements**  None |
| HR0208 | **Public Questions**  None |
| HR0209 | **Information Items**   * Actions for previous meetings * Forward Plan |
| HR0210 | **Exclusion of the Press and Public**  **Resolved:**  Proposer: Cllr David Gray Seconder: Cllr Mark Tewkesbury  The Committee agreed to exclude the press and public due to the sensitive nature of staffing matters to be discussed. |
| HR0212 | **Restructure Update**  The Committee received a confidential update form the Town Clerk and the Council’s HR Advisor.  **Resolved**  Proposer: Cllr David Gray Seconder: Cllr Pete Barrow  The Committee agreed unanimously to request that Full Council agree to transfer up to £15,000 from the budget support reserve to the HR reserve to support actions. |
| HR0211 | **Variations to existing staff contracts**  The Committee discussed the confidential papers.  The Town Clerk was asked to bring forward a report on the implications of Job Evaluation and harmonisation across the Council.  Councillors noted that the Senior Management Team had gone from 5 posts to 4 posts.  **Resolved:**  Proposer: Cllr David Harris Seconder: Cllr Pete Barrow  The Committee agreed a, b and d in the confidential report.  The Town Clerk left the meeting  **Resolved:**  Proposer: Cllr Jan Bergman Seconder: Cllr David Gray  The Committee agreed c in the confidential report, plus a matter regarding backpay. |

The meeting ended at 20:22