

APPLICATION FORM FOR GRANT 22/23

Please read the policy on pages 1, 2 and 3 **before** filling in the form.

1. Name/Address of Organisation:

.....**CHESIL SAILABILITY**.....

Name of person making the application: ...Hugh de longh.....

Position in organisation: ...Trustee.....

Contact phone number: ...provided.....

Email address: ...provided.....

About Your Organisation

2. Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	Yes
Have at least three members on its management committee	Yes
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	Yes

3. Are you a registered charity? Yes/No: Yes

If so, please give your charity number: ...1154416.....

4. Is your organisation part of, or affiliated to, a larger organisation?

If so, which: ...Affiliated to the national Royal Yachting Association Sailability programme

5. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

What we do:

Chesil Sailability provides opportunities for people with disabilities to sail.

We support people with physical disabilities, long term health conditions, learning difficulties, mental health difficulties and carers as well. We are also passionate about enabling people to progress and take their sailing as far as they want.

During the sailing season, we run weekly sessions for individual sailors, with a mix of dinghies and dayboats. We also run some sessions for local groups, e.g. day care centres.

Inspired by the 2012 Paralympics, Chesil Sailability was set up in 2013, and is entirely volunteer run. Our sailing is based at the Weymouth & Portland National Sailing Academy, which has excellent accessible sailing facilities.

Our Aims

- Provide opportunities for people with disabilities to sail for fun, to learn to sail, to progress to sailing competitively, or any other aspect of sailing, regardless of disability.
- Provide a sailing experience which is valued by people with disabilities, and becomes an important part of what they do.
- Actively support progression and personal development for sailors and volunteers in whichever area they are interested in.
- Provide access to world class sailing facilities on our doorstep for local people with disabilities.

The Benefits:

Sailing gives people the opportunity to take part in a healthy, sociable and outdoor activity, and provides a freedom on the water regardless of any limitations. We know from feedback from our sailors that this becomes an important part of what they do on a regular basis.

We are able to quantify the benefits through Sailactivity, a digital evaluation tool promoted by Royal Yachting Association Sailability. Our feedback results for the 2022 season were:

- Improving my Wellbeing 4.8 out of 5
- Helping me Connect with Others (social) 4.6 out of 5
- Increasing my Physical Activity 4.8 out of 5
- Learning New Skills 4.4 out of 5

6. Where does your organisation meet? ...Weymouth & Portland National Sailing Academy, Osprey Quay, Portland.....
7. How often do you meet? ...Sailing sessions weekly on a Tuesday afternoon/evening from April to September, and some Thursday morning sessions.
8. How many members does your organisation have?
81 members (sailors & volunteers).....
9. How many people will benefit from this funding?
All 81 members.....
10. How many of these are Weymouth Town Council area residents? ...around 50%
11. How much funding are you applying for? £800
12. What is the total cost of your project? £800

NOTE: Weymouth Town Council will only approve allocations up to £5,000 in exceptional circumstances that are clearly detailed in question 15, with regard to the information in Policy point 6.

13. Briefly describe the project or purchase you would like the funding for:

Laptop computer. This has three roles:

Sailing session use. For use during sailing sessions, registering sailors for their sessions, facility to enable sailors to pay by card via Zettle, and access to sailor/volunteer info if needed in emergency.

Powerpoint use, e.g. presentations to other groups, internal training

Admin. For use in general back-office admin, managing membership, volunteer rotas, etc.

14. Which of the Council's priorities does the project contribute to?

- Improve the wellbeing of the people of Weymouth.
- Manage the Council's assets and resources responsibly and transparently.
- Manage the Council's services effectively to meet the needs of the communities we serve.
- Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible.
- Promote opportunities for economic success of the area.
- Strive for continuous improvement and service development.
- Work with partners to deliver our core values and strategy.

15. If your application is for between £3,000 and £5,000 please give full details of the **exceptional circumstances** relating to your request. Please see policy point 6 for examples of what constitutes exceptional circumstances

N/A

16. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Dell Laptop, Inspiron 15 3511 15.6", with 3 yr warranty & anti-virus	£800
	£
	£
	£
Total	£800

17. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?
Total		

18. How will the funding benefit the community or residents of Weymouth?

The new laptop will enable us to run sailing sessions more efficiently, use for presentations and internal training, and for back-office admin.

This, in turn, helps us to deliver a sailing activity which gives people with disabilities the opportunity to take part in a healthy, sociable and outdoor activity, and provides a freedom on the water regardless of any limitations. We know from feedback that this becomes an important part of what they do on a regular basis.

We are able to quantify the benefits through the Sailactivity evaluation. Our feedback results for the 2022 season were:

- Improving my Wellbeing 4.8 out of 5
- Helping me Connect with Others (social) 4.6 out of 5
- Increasing my Physical Activity 4.8 out of 5
- Learning New Skills 4.4 out of 5

19. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

N/A

20. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

We know that Chesil Sailability meets a need, both through the 30 + sailors who come on a regular basis, and that we have new people wanting to sail with us (12 new sailors in 2022)

21. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

The use of a good spec laptop computer will increase our overall resilience. However, it will inevitably need replacing at some stage.

We do have an Asset Replacement budget built up over the years, but this is for larger items, and this year we are putting all of this towards a new Safety boat.

22. How is your organisation normally funded? Not applicable to new organisations:

We have three main sources of funding to cover our operating costs:

- Grants from charitable trusts (approx. 50% of overall income)
- Fundraising, donations and other sources (approx. 30%)
- Membership and sailing session fees (approx. 20%)

As part of our fundraising, we also apply for grants for specific capital items.

23. What are your current/planned subs/fees/charges?

One of our main principles has been to maintain session fees and membership at an affordable level.

A session fee is £5, and we are retaining it at this level during the current cost of living crisis. We don't require carers to pay session fees.

The annual membership fee for a sailor is £25.

We also have a small hardship fund for those who struggle to afford the costs.

24. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

No

25. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any?

A stall at Wyke Fair is our main fundraising activity, we ran this this month and hope to do likewise in December 2023. We also have smaller fundraising, e.g. Chesil Sailability cards for sale, cake for sale at our sessions,

We need a significant number of volunteers to run our weekly sailing sessions, which is a big commitment for them on a regular basis, and we have found there isn't much spare capacity for fundraising, so we tend to encourage donations instead.

26. Anticipated income/expenditure for the next 12 months?

2023 Budget

Expenditure: £17,290

Income: £15,320

27. Details of any grants or financial support received from local authorities including Weymouth Town Council in the past three years with dates:

2021, Dorset Council Community & Culture Fund, £1k towards lifejackets

28. Grants from non-local authority sources in the last three years with dates, if you have any:

2022, Valentine Trust £5k, Dorset Health Trust charity £3.6k, Weymouth & Portland Lions £624 for VHF radios. We are also in discussion with a funder regarding a significant grant towards a new Safety boat.

2021, Valentine Trust £4k, Dorset Health Trust charity £3.6k, Co-op Local Community Fund £1.3k

2000, Valentine Trust £4k, Dorset Health Trust charity £3.6k, Portland Port £180

29. Has the project that you want the funding for already happened? ~~Yes~~/**No** (delete)

30. Will you be passing the funding on to any other groups (except to pay for goods and services)? ~~Yes~~/**No** (delete)

31. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

~~Yes~~ (name of contact) / **No/Not applicable** (delete)

32. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Yes (name of contact: Toby Alltoft, Manager – Ridgeway Plus

/ ~~No/Not applicable~~ (delete)

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: ...provided

Account number: ...provided....

Sort Code: provided

Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- ✓ A copy of your most recent accounts (not more than 12 months old);
- ✓ Your most recent bank account statement & details of any other investments/savings (not more than 3 months old);
- ✓ A copy of your constitution / terms of reference / set of rules;
- ✓ A copy of the notes from your last Annual General Meeting;
- ✓ Details of your organisation's officers;
- ✓ A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- ✓ A copy of your adopted equal opportunities policy or statement;
- ✓ Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

I/We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

I/We declare that I/we have included all the requested information.

I/We fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

I/We fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed: ...provided

Name:Hugh de longh

Date: ...14th December 2022.

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
Yes		Does the grant exclude ongoing running costs?
Yes		If the application is for running costs has the applicant included plans for where future running costs will be found from?
Yes		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
Yes		Is the grant application for £5,000 or less?
n/a		For applications in excess of £5,000, has the applicant fully detailed the exceptional circumstances?
Yes		Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
Yes		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
Yes		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
Yes		Will a representative be attending an F&G meeting?

Assessing officer: Helen Legg

Date of assessment: 15/12/22

Decision (delete as applicable): proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 21/12/22