

APPLICATION FORM FOR GRANT 22/23

Please read the policy on pages 1, 2 and 3 **before** filling in the form.

1. Name/Address of Organisation:

The Lantern Trust (Weymouth)

2 Ranelagh Road

Weymouth

Dorset

DT4 7JD

Name of person making the application: Jo Hurst

Position in organisation: Project Development Manager

Contact phone number: 01305 787940

Email address: provided

About Your Organisation

2. Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	Yes
Have at least three members on its management committee	Yes
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	Yes

3. Are you a registered charity? Yes/No:

If so, please give your charity number: 1114979

Is your organisation part of, or affiliated to, a larger organisation? No

If so, which: N/A

4. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

The Lantern Trust is an independent registered charity which was established in 1983 to benefit vulnerable and marginalised people in the Weymouth and Portland area. We aim to bring lasting change to people's lives through the provision of a dedicated service meeting practical, emotional and personal unmet aftercare needs. Our ethos is one of social inclusion and we aim to break the cycles of disadvantage and dependency through providing support which is tailored to individual need. The foundation of our work is based upon developing lasting, trusting relationships with our client base. We possess great experience in delivering holistic, tailored support which has a positive impact on our local community. We achieve this through relieving financial hardship, funding people into accommodation, facilitating income maximization, providing personal, practical and emotional support and providing a community hub which helps relieve the isolation experienced by the socially excluded. We have a proven track record in providing specialized housing-related support, with particular experience of working with clients experiencing mental health issues. We are currently commissioned by Dorset Council to provide the Community Resource Centre aspect of the Integrated Prevention and Support Service and are also commissioned to deliver a Wellbeing and Accommodation Sustainment Project as part of Dorset Council's Rough Sleeper Initiative. In 2019 we co-piloted our Safe Sleep Project, in partnership with Julian House and Refresh, to target the issue of rough sleeping and homelessness in the locality. The project provided supervised night-shelter accommodation and triage into relevant local agencies, drawing on the varied expertise and experience available within Lantern Hub services. Our 2021 and 2022 Safe Sleep models were adapted in accordance with COVID-19 restrictions and Public Health and MHCLG guidelines, in order to mitigate client risk. Our Drop-In Support Centre is central to our service, acting as a gateway to all Lantern Trust, housing, benefit, health and welfare services provided in our Crisis and Recovery Hubs, providing a safe space in which people can begin to rebuild their lives and achieve their objectives. The Hubs give direct access to the CAB benefit service, Dorset Council Housing Advice, Domestic Violence Support, our own NHS GP Service based from our clinical room, NHS Podiatry Service, Lantern Trust Housing and Benefits Team, Dentaaid Van, Shelter Housing First, Julian House Homeless Outreach Team, opticians appointments, Supported Lettings Service, internet and phone access, an Education, Training and Employment Coordinator, a Drug and Alcohol Worker, a CPN and Criminal Justice Support Services (Catch 22 and Interventions Alliance). We are based in an area which is in the top 20% most deprived areas nationally regarding multiple deprivation. Our clients present with multiple social exclusion factors with an average of five presenting needs per person and consequently face associated barriers to housing, welfare benefit access, health care and welfare support. Our geographical situation and accessibility mean that we can reach large numbers of clients through "in-reach" as well as outreach. "In-reach" within the centre includes but is not limited to primary health, substance misuse, mental health, domestic violence and housing and benefits services. Our outcome based support is tailored to meet individual needs, based on an agreed asset-based support plan which identifies underlying causes for the difficulties the individual is experiencing. Support is then tailored to respond to those needs to develop individual resilience and self-advocacy. The support offered does not depend upon the service user's compliance with other agencies and is not time-limited. We also offer informal daily open-access support, workshop provision for identified group needs and encourage peer support. Peer volunteering is encouraged throughout as a pathway into training and/or paid employment. We utilise our Charity Shop to provide volunteering and back-to-work opportunities and actively encourage clients to become volunteers and to progress to become members of staff.

5.

6. Where does your organisation meet?

2 Ranelagh Road, Weymouth, Dorset, DT4 7JD

7. How often do you meet?

We operate from Monday to Friday from 9am to 5pm. Our Trustees meet 5 times per annum.

8. How many members does your organisation have?

We have 9 full-time and 8 part-time members of staff.

9. How many people will benefit from this funding?

A total of 358 unique clients (69%) received housing advice and assistance during 2021/22. The Housing Team consists of three Housing Officers and therefore it is estimated that over 100 people would benefit from this funding.

10. How many of these are Weymouth Town Council area residents? 100%

11. How much funding are you applying for? £5000 per annum over a period of 3 to 5 years

12. What is the total cost of your project? £29860

NOTE: Weymouth Town Council will only approve allocations up to £5,000 in exceptional circumstances that are clearly detailed in question 15, with regard to the information in Policy point 6.

13. Briefly describe the project or purchase you would like the funding for:

Our Housing and Benefits Teams consists of 3 Support Workers, offering a dedicated and comprehensive service covering all aspects of housing support. Clients benefit from access to landlords, help with forms and specialist referrals where required to our own CAB Benefits Worker/Income Maximisation Service based at the Lantern trust 3 days a week. Our proposal is to request £5000 funding per annum over a period of 3 to 5 years towards the salary of one Housing Officer, which would fund the post for 1 day per week. Although this funding is essential, we will be exploring other funding avenues to ensure that we would not be solely reliant upon a Weymouth Town Council grant to fund the role, and therefore the failure to receive a grant or the discontinuation of funding would not directly impact the role's continuation or cessation. Please see our attached detailed funding proposal.

14. Which of the Council's priorities does the project contribute to?

- Improve the wellbeing of the people of Weymouth.
- Manage the Council's assets and resources responsibly and transparently.

- Manage the Council's services effectively to meet the needs of the communities we serve.
- Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible.
- Promote opportunities for economic success of the area.
- Strive for continuous improvement and service development.
- Work with partners to deliver our core values and strategy.

15. If your application is for between £3,000 and £5,000 please give full details of the **exceptional circumstances** relating to your request. Please see policy point 6 for examples of what constitutes exceptional circumstances

We believe that there will be a significantly wide-ranging benefit to a vulnerable community as our clients present with multiple social and financial exclusion factors and face associated barriers to housing, welfare benefit access, health care and welfare support. Our geographical situation and accessibility mean that we can reach large numbers of clients through in-reach as well as outreach. Housing and homelessness issues are a main challenge to our client group. Statistics taken from our evidence-based case management system show that, in 2021/22, we assisted a total of 517 unique clients. 330 were new referrals and 187 were pre-existing clients. 378 people had complex needs and 274 people were street homeless, vulnerably housed, sofa-surfing, in temporary accommodation or awaiting discharge from hospital at time of first engagement with our service.

16. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Housing Support Worker Salary for 1 day per week per annum	£5000
	£
	£
	£
Total	£5000

17. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?
Core Costs	24680	Yes
Weymouth Town Council Grant	5000	No
Total	29680	

18. How will the funding benefit the community or residents of Weymouth?

Local residents of Weymouth will benefit from specialised housing advice, access to an assisted rent deposit scheme and access to accommodation.

19. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

N/A

20. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

We use customer feedback and community consultation in order to shape our services. We have an ongoing focus group which we have named "Your Voice," which meets bi-monthly. The group aims to provide a safe and confidential environment where Lantern Trust staff and beneficiaries share and respect each other's opinions, look at ways forward collectively to build a better Lantern Trust and share ideas around our Hub working partnerships. We also have a Trustee role of Trustee for Beneficial Value, to assist in collecting beneficiary feedback and identifying gaps in provision. We are supported in our work by stakeholders from the local community, local businesses and stakeholder agencies. Our Hub stakeholders include the CAB, Dorset Council Housing Advice, You First, the NHS, Dentaid, Shelter Housing First, Julian House Homeless Outreach Team and Criminal Justice Support Services (Catch 22 and Interventions Alliance). Through these channels, we can be confident that we are providing a Housing Service which is required and desired by our client group and the local community.

21. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

We are confident, after the excellent outcomes achieved by our Housing Team in 2021/22, that beneficiaries will receive the necessary support and possible access to settled accommodation. As we can evidence that the Housing Project is an efficient model to achieve homelessness reduction we can make increased applications to other grant-making trusts with a view to increasing our core costs income which could be used to fund the full amount of the Housing Officer post in the future.

22. How is your organisation normally funded? Not applicable to new organisations:

We receive funding for commissioned services and make applications to grant-making Trusts in order to fund core running costs and other specific projects when required.

23. What are your current/planned subs/fees/charges?

N/A

24. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

We have not made any applications yet but will be exploring other avenues of funding in the future.

25. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any?

We have made numerous applications to grant-making trusts and will continue to undergo regular grant searches and make applications to all available funders in the next 12 months.

26. Anticipated income/expenditure for the next 12 months?

Please see the attached budget.

27. Details of any grants or financial support received from local authorities including Weymouth Town Council in the past three years with dates:

Weymouth Town Council

- 8/11/19 £2000 - Contribution towards "Safe Sleep 2020".
- 3/4/20 £500 - Coronavirus Grant
- 11/10/21 £2000 - Essential Items Project
- 15/11/21 £5000 - Contribution towards 2021/22 Safe Sleep

Dorset Council

- 29/11/19 £10000
- 2/12/19 £5000
- 3/6/20 £5000
- 8/12/21 £20000
- 22/12/20 £50000

28. Grants from non-local authority sources in the last three years with dates, if you have any:

These grants are too numerous to list.

29. Has the project that you want the funding for already happened? ~~Yes~~/No (delete)

30. Will you be passing the funding on to any other groups (except to pay for goods and services)? ~~Yes~~/No (delete)

31. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Yes (name of contact)/ No/Not applicable (delete)

32. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

The Lantern Trust are in regular contact with several departments at DC including Safeguarding and Housing and are a fully commissioned service from Dorset Council.

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: Provided

Account number: Provided

Sort Code: Provided

Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- A copy of your most recent accounts (not more than 12 months old);
- Your most recent bank account statement & details of any other investments/savings (not more than 3 months old);
- A copy of your constitution / terms of reference / set of rules;
- A copy of the notes from your last Annual General Meeting;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement;
- Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

~~I/We~~ declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

~~I/We~~ declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

~~I/We~~ declare that I/we have included all the requested information.

~~I/We~~ fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

~~I/We~~ fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed: Jo Hurst

Name: Jo Hurst

Date: 23/11/22

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
	No	Does the grant exclude ongoing running costs?
Yes		If the application is for running costs has the applicant included plans for where future running costs will be found from?
Yes		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
	No	Is the grant application for £5,000 or less?
Yes		For applications in excess of £5,000, has the applicant fully detailed the exceptional circumstances?
Yes		Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
Yes		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
Yes		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
Yes		Will a representative be attending an F&G meeting?

Assessing officer: Helen Legg

Date of assessment: 7th December 2022

Decision (delete as applicable): proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 21st December 2022