

APPLICATION FORM FOR GRANT 22/23

Please read the policy on pages 1, 2 and 3 **before** filling in the form.

1. Name/Address of Organisation: ...Westham Community Group.....
.....c/o Weymouth Town Council, Commercial Road, Weymouth.....

Name of person making the application: ...Gill Taylor.....

Position in organisation:Chairman.....

Contact phone number:01305 779936.....

Email address:cllgilltaylor@weymouthtowncouncil.gov.uk.....

About Your Organisation

2. Does your organisation:

Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	Yes
Have at least three members on its management committee	Yes
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	Yes

3. Are you a registered charity? No:

If so, please give your charity number:

4. Is your organisation part of, or affiliated to, a larger organisation?

If so, which:No.....

5. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

AIMS: The Westham Community Group is a non-political, voluntary group, which promotes self-help and community safety. Its aim is to highlight, investigate and aid prevention of problems experienced by residents of all ages within Westham by the introduction of sustainable initiatives and the involvement of the community.

OBJECTIVES: The objectives of Westham Community Group are:

- To work with all relevant organisations who have an interest in Westham.
- Foster good relations with residents and ensure that they are fully informed and involved.
- To encourage a sense of pride in the community.
- To promote a safer environment.
- Aim to reduce incidents of anti-social behavior.

6. Where does your organisation meet?Moonfleet Bowls Club

7. How often do you meet?Biannually but more frequently if required.....

8. How many members does your organisation have?6 executive members.....

9. How many people will benefit from this funding?200 approx

10. How many of these are Weymouth Town Council area residents?100%

11. How much funding are you applying for? £2000

12. What is the total cost of your project? £4450

NOTE: Weymouth Town Council will only approve allocations up to £5,000 in exceptional circumstances that are clearly detailed in question 15, with regard to the information in Policy point 6.

13. Briefly describe the project or purchase you would like the funding for:

Warm Welcome in Westham. This is a project to be run by the churches in Westham with the assistance of the Westham Community Group. It is in response to the 'Cost of Living' crisis and the plan is to open warm spaces around the Abbotsbury Road area five days a week. The scheme will operate out of four venues; St Joseph's Hall, St Paul's Hall, Methodist Hall, and Ebenezer's Halls, other venues may be added if required. There will be six sessions covering five days of the week (two sessions will be on Thursday and there are no sessions on Tuesday or Sunday). Venues will be open a variety of times but most will be for several hours over lunch time. Residents who attend will be given refreshments which will be hot drinks and biscuits at all venues and where possible, depending on venue, soup and rolls will also be served.

This project is working in conjunction with Refresh Warm Welcome Town/Radipole which is operating in other parts of the town while this specific project is working totally within Westham. There is no duplication of venues however other venues operated by other groups may be advertised on the Warm Welcome Westham advertising to. It is also acknowledged that other organisations such as the Weymouth Library are also opening up similar facilities however the Warm Welcome in Westham is to encourage people from the Westham area who will be able to walk to the venues. (Approx 32% of households in Westham do not have cars)

There will be opportunities for the attendees to take part in games etc should they wish to aid existing friendships and forge new ones. There is also an intention that at some of the sessions there will be information available through talks etc to give information to residents on a variety of topics of interest, it is intended that some of these will include talks on subjects aimed at well being and supporting individuals to help themselves.

14. Which of the Council's priorities does the project contribute to?

- X Improve the wellbeing of the people of Weymouth.
- Manage the Council's assets and resources responsibly and transparently.
- Manage the Council's services effectively to meet the needs of the communities we serve.
- X Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible.
- Promote opportunities for economic success of the area.
- Strive for continuous improvement and service development.
- Work with partners to deliver our core values and strategy.

15. If your application is for between £3,000 and £5,000 please give full details of the **exceptional circumstances** relating to your request. Please see policy point 6 for examples of what constitutes exceptional circumstances

No

16. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Printing for advertising – this advertising could include Warm Welcome venues not funded by the Warm Welcome in Westham Group.	£100
Refreshments – tea and coffee / soup and roll – there are 6 sessions running each week from the end of October to the end of March. This will therefore provide approx. 1300 portions of refreshments.	£ 1300
Celebration event to thank volunteers and celebrate the community.	£ 600
Total	£ 2000

17. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?
Venue hire, to include utilities. 6 per week for 20 weeks	£2400	In kind by the venues
Initial start up funding to enable a launch in a timely manner	£50	From existing funds / donations
Running of Warm Welcome Westham when open	Volunteers	In kind
Total	£2450	

18. How will the funding benefit the community or residents of Weymouth?

Residents experiencing difficult times due to the cost of living crisis will be helped by this project. There are also a significant number of residents who are experiencing social isolation in the area; this project will help address this. To enable this, direct contact will be made with as many residents as possible using volunteers to encourage residents to attend.

19. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

Cllrs Ryan Hope and Alex Fuhrman

20. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

The Westham Community Group undertook a survey in 2021. One of the findings highlighted social isolation as an issue in Westham. There is also anecdotal evidence that this service will be much needed and appreciated in areas where there are high numbers of residents eligible for benefits such as Westham.

21. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

Through the links made by residents attending these sessions it is anticipated that new friendships will be forged and unofficial self help groups formed. This will be encouraged during all sessions to enable the community to become self sufficient going forward. Learning from sessions

22. How is your organisation normally funded? Not applicable to new organisations:

Grant funded but the Westham Community Group has received donations for specific purposes and has undertaken events in the past which have resulted in small profits which have been invested back into Westham.

23. What are your current/planned subs/fees/charges?

No fee is charged for membership of the Westham Community Group and this event will be free to participants. All events as part of this will be free to residents.

24. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

The Westham Community Group has not applied for any more grants however Refresh have applied for a grant from WTC for Warm Welcome to enable the project to be carried out at other venues in the town centre and Radipole. Their grant application will not be used for the venues in Westham as this is a linked but separate project.

25. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any?

The Platinum Jubilee party on the Marsh generated a small amount of income from concessions. This is in the general fund of the group.

26. Anticipated income/expenditure for the next 12 months?

Income – Approx £2500 from grant applications (including this one) plus any funding made from concessions at events - <£500 which is reinvested into events. Applications will be made for specific events as they occur and will not be cross subsidised by this project

Expenditure – Approx £2500

27. Details of any grants or financial support received from local authorities including Weymouth Town Council in the past three years with dates:

£2000 in 2020 for the WCG project Focus on Youth working with the Chesil Partnership from Weymouth Town Council. This project is from one of the other theme groups for the Westham Community Group that focuses on the issues of young people in the area. The project is to provide a number of events on the Marsh during the school holidays in partnership with the Chesil Partnership Zone. The CPZ are providing youth workers to run these events and they will include activities led by the young people plus refreshments. This project should have ran last year but has been delayed due to covid and an extension has been granted by WTC to enable this funding to be spent this year on a project in a covid safe way.

£1000 in 2020 for the WCG project Focus on Youth working with the Chesil Partnership Zone from the Dorset Council Social Inclusion Fund. This funding is targeted funding for marginalised young people and is about young people giving back to the community they live in. This project has been delayed due to covid but will take place later this year.

(WTC grant to the Friends of the Marsh of £2K in the fy 2021. This project is led by Cllr Furhman and is a community project to paint the surface of the basket ball court and a celebration event on the Marsh in Sept 2021. This is mentioned here as the FOM decided to come under the umbrella of the WCG and the funding for this project was via the WCG.)

£2000 in the fy 21/22 for Park Yoga and Dance Aerobics on the Marsh during 2022. This provided weekly free fitness sessions for residents in Westham.

£500 from the WTC Platinum Jubilee fund for an event on the Marsh to celebrate Queen Elizabeth's Platinum Jubilee on 5 June 2022.

28. Grants from non-local authority sources in the last three years with dates, if you have any:

None

29. Has the project that you want the funding for already happened? No (soft launch early November with donated funds) (delete)

30. Will you be passing the funding on to any other groups (except to pay for goods and services)? No (delete)

31. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Not applicable (delete)

32. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Not applicable (delete)

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: Provided

Account number: Provided

Sort Code: Provided

Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- A copy of your most recent accounts (not more than 12 months old);
- Your most recent bank account statement & details of any other investments/savings (not more than 3 months old);
- A copy of your constitution / terms of reference / set of rules;
- A copy of the notes from your last Annual General Meeting;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement;
- Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

I/We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

I/We declare that I/we have included all the requested information.

I/We fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

I/We fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed:Gill Taylor.....

Name:Gill Taylor.....

Date:14 October 2022.....

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
Yes		Does the grant exclude ongoing running costs?
n/a		If the application is for running costs has the applicant included plans for where future running costs will be found from?
Yes		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
Yes		Is the grant application for £5,000 or less?
n/a		For applications in excess of £5,000, has the applicant fully detailed the exceptional circumstances?
We are awaiting this documentation		Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
n/a		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
n/a		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
tbc		Will a representative be attending an F&G meeting?

Assessing officer: Helen Legg

Date of assessment: 31st October 2022

Decision (delete as applicable): proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 9th November 2022