

APPLICATION FORM FOR GRANT 22/23

Please read the policy on pages 1, 2 and 3 **before** filling in the form.

1. Name/Address of Organisation: Refresh: Churches Together in Weymouth

Provided

Name of person making the application: ...Jackie Dukes.....

Position in organisation:Project Coordinator.....

Contact phone number: Provided

Email address: keepintouch.weymouth@gmail.com.....

About Your Organisation

2. Does your organisation:

Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	Yes
Have at least three members on its management committee	Yes
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	Yes

3. Are you a registered charity? Yes

If so, please give your charity number:1158394.....

4. Is your organisation part of, or affiliated to, a larger organisation?

If so, which:No.....

5. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

Building on the legacy of working together for the Olympics Refresh has become the "umbrella" organisation for the churches of Weymouth and Portland in serving their communities in many and varied ways. We work with many other community groups across Weymouth and Portland, along with working closely with Weymouth Town Council. We support rough sleepers over the winter months, run mother and toddler session and a project to support young mums and dads with equipment for 0 - 3 years called Family Matters. We run Christians Against Poverty for Weymouth and Portland with 1 full time manager and 2 part time workers. We run Keep in Touch which reaches out to residents who are experiencing social isolation in various venues and ran a number of innovative programmes during covid to address social isolation caused by the lockdown. We also served the community with essential food aid during lockdown 1 in collaboration with WTC

6. Where does your organisation meet? ...Various venues
7. How often do you meet?Depending on the project but usually daily.....
8. How many members does your organisation have?6 executive members.....
9. How many people will benefit from this funding?200 + and volunteers will benefit as well....
10. How many of these are Weymouth Town Council area residents?100%
11. How much funding are you applying for? £2000
12. What is the total cost of your project? £6100

NOTE: Weymouth Town Council will only approve allocations up to £5,000 in exceptional circumstances that are clearly detailed in question 15, with regard to the information in Policy point 6.

13. Briefly describe the project or purchase you would like the funding for:

Warm Welcome in Town. This is a project to be run by Refresh using churches in the town centre of Weymouth and north of Weymouth in Radipole. It is in response to the 'Cost of Living' crisis and the plan is to open warm spaces for residents across Weymouth five days a week. The scheme will operate out of seven venues; St Mary's Hall, St John's Hall, St Aldhelms Hall, Hope URC Hall, St Ann's Hall, Weymouth Family Church Bethany Hall and Weymouth Bay Methodist Church Hall, other venues may be added if required. Halls will be open for a variety of days however there will be at least one venue open each day Monday to Saturday. Residents who attend will be given refreshments which will be hot drinks and biscuits at all venues and where possible, depending on venue, soup and rolls will also be served.

This project is working in conjunction with Warm Welcome in Westham which is operating exclusively in Westham while this project is working in the centre of the town and Radipole area. There is no duplication of venues however other venues operated by other groups may be advertised on the Warm Welcome Town / Radipole advertising. It is also acknowledged that other organisations such as the Weymouth Library are also opening up similar facilities however these facilities are spread out across the area and are within walking distance of a large number of residents.

There will be opportunities for the attendees to take part in games etc should they wish to aid existing friendships and forge new ones. There is also an intention that at some of the sessions there will be information available through talks etc to give information to residents on a variety of topics of interest, it is intended that some of these will include talks on subjects aimed at well being and supporting individuals to help themselves.

14. Which of the Council's priorities does the project contribute to?

- X Improve the wellbeing of the people of Weymouth.
- Manage the Council's assets and resources responsibly and transparently.
- Manage the Council's services effectively to meet the needs of the communities we serve.
- X Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible.
- Promote opportunities for economic success of the area.
- Strive for continuous improvement and service development.
- Work with partners to deliver our core values and strategy.

15. If your application is for between £3,000 and £5,000 please give full details of the **exceptional circumstances** relating to your request. Please see policy point 6 for examples of what constitutes exceptional circumstances

No

16. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Printing for advertising – this advertising could include promoting Warm Welcome venues not funded by the Warm Welcome in Westham Group.	£100
Refreshments – tea and coffee / soup and roll – there are 6 sessions running each week from the end of October to the end of March. This will therefore provide approx. 1300 portions of refreshments.	£ 1300
Celebration event to thank volunteers and celebrate the community.	£ 600
Total	£ 2000

17. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?
Venue hire, to include utilities. 6 per week for 20 weeks	£3600	In kind by the venues. Confirmed
Cox Trust for initial start up	£500	yes
Running of Warm Welcome Westham when open	Volunteers	In kind
Total	£4100	

18. How will the funding benefit the community or residents of Weymouth?

Every year we run a number of projects that we fund ourselves however due to the number of residents who are predicted to be in need during the cost of living crisis we are seeking additional funding to ensure we can open the door to as many residents who would like to attend. There are also a significant number of residents who are experiencing social isolation in Weymouth; this project will help address this. To enable this, direct contact will be made with as many residents as possible using volunteers to encourage residents to attend.

19. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

Cllrs David Gray, Jon Orrell.

20. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

There is much in the news about the cost of living crisis; inflation has risen and the cost of energy has increased. As a result some residents are finding it increasingly difficult to afford to eat well and stay warm. There is also evidence of increasing social isolation since the covid pandemic. Residents were asked not to socialise during the pandemic and the attendance at social groups has not returned to post pandemic numbers.

21. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

Through the links made by residents attending these sessions it is anticipated that new friendships will be forged and unofficial self help groups formed. This will be encouraged during all sessions to enable the community to become self sufficient going forward. Learning from sessions

22. How is your organisation normally funded? Not applicable to new organisations:

Through donations, funding applications, coffee mornings etc and legacies being left to the charity to continue our good work

23. What are your current/planned subs/fees/charges?

Because of the nature of this project we are not charging however as always residents may want to contribute to the running costs of the event however are not to be depended.

24. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

The Westham Community Group has applied for a grant for Warm Welcome Westham which is based in Westham. Any grant given as a result of this application will not be used for the venues in Westham as this is a linked but separate project. The projects will be coordinated and venues used for by the Warm Welcome in Westham project may be advertised in the Warm Welcome Town / Radipole literature at no cost to Warm Welcome Westham.

25. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any?

None other than those listed in 17,

26. Anticipated income/expenditure for the next 12 months?

We anticipate this project to last until the end of March 2023 when it will be evaluated, and a decision made on the future requirement/direction for this project based on feedback from residents

27. Details of any grants or financial support received from local authorities including Weymouth Town Council in the past three years with dates:

None for this project although Refresh has received grants from Weymouth Town Council for various projects listed at 28.

28. Grants from non-local authority sources in the last three years with dates, if you have any:

Drive in Nativity: Weymouth Town Council: £2K

Covid grants: Weymouth Town Council, Magna Housing, Dorset Community Foundation, Fairbridge Trust, London Metric: Total:£10,000

29. Has the project that you want the funding for already happened? It is planned to run from November 2022 to March 2023. The project has been launched with grant funding already received

30. Will you be passing the funding on to any other groups (except to pay for goods and services)? No

31. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Not applicable (delete)

32. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Not applicable (delete)

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: Provided

Account number: Provided

Sort Code: Provided

Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- A copy of your most recent accounts (not more than 12 months old);
- Your most recent bank account statement & details of any other investments/savings (not more than 3 months old);
- A copy of your constitution / terms of reference / set of rules;
- A copy of the notes from your last Annual General Meeting;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement;
- Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

I/We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

I/We declare that I/we have included all the requested information.

I/We fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

I/We fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed:*Jackie Dukes*.....

Name:*Jackie Dukes*.....

Date:16 October 2022.....

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
n/a		Does the grant exclude ongoing running costs?
n/a		If the application is for running costs has the applicant included plans for where future running costs will be found from?
n/a		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
Yes		Is the grant application for £5,000 or less?
n/a		For applications in excess of £5,000, has the applicant fully detailed the exceptional circumstances?
We are awaiting this documentation		Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
n/a		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
n/a		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
tbc		Will a representative be attending an F&G meeting?

Assessing officer: Helen Legg

Date of assessment: 31st October 2022

Decision (delete as applicable): proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 9th November 2022