

APPLICATION FORM FOR GRANT 22/23

Please read the policy on pages 1, 2 and 3 **before** filling in the form.

1. Name/Address of Organisation:

Life Education Wessex & Thames Valley

Name of person making the application: John Clements

Position in organisation: Administrative Assistant

Contact phone number: provided

Email address: provided

About Your Organisation

2. Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	yes
Have at least three members on its management committee	yes
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	yes

3. Are you a registered charity? Yes

If so, please give your charity number: 1071094

4. Is your organisation part of, or affiliated to, a larger organisation?

If so, which: We are a Delivery Partner for CORAM Life Education.

5. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

We are an independent and self-financing charity and delivers the UK's leading health, emotional well-being and drug education programme, 'Coram Life Education', to children (aged 3–11 years) across Dorset, Somerset, Devon and Hampshire.

Our strap line is '**Helping Children Make Healthy Choices**'. Programmes address many topical issues e.g. *emotional health & well-being, obesity, drugs, alcohol and smoking*. In a nutshell, programmes help children:

- Understand how their bodies work
- Understand what they need to do to look after themselves
- Understand the adverse effects of drugs, including alcohol, tobacco & new psychoactive substances
- Learn the skills and gain the self-confidence to make and implement healthy decisions now and in the future

Lockdown proved particularly challenging for the children, schools and communities where we deliver our vital skills-for-life education. We are particularly concerned for the mental health and wellbeing of children and the effect isolation has had on their emotional wellbeing. How children react can vary according to their age, how they understand information and communicate their previous experiences and how they cope with stress. Negative reactions may include worrying thoughts and their concern for their friends and family, fear, avoidance, problems sleeping and physical symptoms. Children also react to what they see from parents/carers and how they deal with situations around them. Family concerns about financial problems and job security can also affect children's sense of security, leading to anxiety and depression. Lack of routine, space, contact with other children and reduced opportunities for physical activity affects children's confidence and overall physical and mental health. In addition, there has been a surge in domestic violence during the Corvid-19 lockdown and many children are more vulnerable than ever, particularly in pockets of the most deprived areas.

Why Life Education is so vital

Research shows that children who have better health and emotional well-being do better in life – both academically and socially. Children are also facing growing pressures at home, at school and with their friends, leaving many primary school pupils ill-equipped for life at secondary school and beyond.

Early intervention can prevent mental health problems, obesity and substance misuse in children now and in later life and helps to prevent drug and alcohol-related crime and anti-social behaviour. Our work not only benefits children's health and their futures, but also promotes healthier families and safer communities.

Life Education programmes empower children with key thinking, learning and social skills to make healthy choices and stay safe online and in the real world. Children graduate with confidence, knowledge and resilience to cope with the stresses of secondary school and life beyond.

Programme Delivery

Our programmes can now be delivered either in the schools' own classrooms, or via SCARF Live Online, which uses ZOOM virtual video technology. Programmes focus on the mental health and wellbeing of children, which we are particularly concerned about at this time and the effect that isolation has/is having on their emotional wellbeing.

Through our annual visits, children progressively acquire the skills and knowledge to make their own healthy choices in life. As well as helping the children who participate, the benefits of this preventative education cascade out to the wider community, as children who make the right healthy choices grow up to become better citizens and make a positive contribution to society.

6. Where does your organisation meet? Our Educators and Trustees meet at our Milborne St Andrew office.
7. How often do you meet? Trustees meet at least quarterly, plus an annual AGM. Educators meet once a term.
8. How many members does your organisation have? 3 Fulltime paid 10 Parttime paid
9. How many people will benefit from this funding? At least 1064 pupils at 3 schools
10. How many of these are Weymouth Town Council area residents? Dependent of catchment area of the schools.
11. How much funding are you applying for? up to £2,115
12. What is the total cost of your project? £5,400

NOTE: Weymouth Town Council will only approve allocations up to £5,000 in exceptional circumstances that are clearly detailed in question 15, with regard to the information in Policy point 6.

13. Briefly describe the project or purchase you would like the funding for:

Provision of 1 Educator and resources to visit St Nicolas & St Laurence Primary school for 2 days commencing 26/9/22 seeing approx.. 210 children.

Provision of 1 Educator and resources to visit Wyke Regis Fed. (Inf & Junrs) school for 6 days commencing 21/11/22 seeing approx.. 665 children.

Provision of 1 Educator and resources to visit Holy Trinity Primary school for 2 days commencing 28/11/22 seeing approx.. 189 children.

14. Which of the Council's priorities does the project contribute to?

- Improve the wellbeing of the people of Weymouth.
- Manage the Council's assets and resources responsibly and transparently.

- Manage the Council's services effectively to meet the needs of the communities we serve.
- Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible.
- Promote opportunities for economic success of the area.
- Strive for continuous improvement and service development.
- Work with partners to deliver our core values and strategy.

15. If your application is for between £3,000 and £5,000 please give full details of the **exceptional circumstances** relating to your request. Please see policy point 6 for examples of what constitutes exceptional circumstances

16. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Provision of 1 Educator plus resources for total 10 days @ £540/day.	£5400
	£
	£
	£
Total	£5400

17. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?
The 3 schools will contribute total of...	3285	Yes
Ongoing fundraising activities across the region may have an indirect impact. We seek donations and grants from councils, together with applications to trusts, local community groups, companies and we have our own programme of community fundraising events.	2115	Ongoing
Total	5400	

18. How will the funding benefit the community or residents of Weymouth?

Through our annual visits, children progressively acquire the skills and knowledge to make their own healthy choices in life. As well as helping the children who participate, the benefits of this preventative education cascade out to the wider community, as children who make the right healthy choices grow up to better citizens and make a positive contribution to society.

19. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

20. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

Please see snapshots of emails at the bottom of this application.

21. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

Not applicable.

22. How is your organisation normally funded? Not applicable to new organisations:

Ongoing fundraising activities across the region may have an indirect impact.
We seek donations and grants from councils, together with applications to trusts, local community groups, companies and we have our own programme of community fundraising events.
Schools contribute significant amount of costs.

23. What are your current/planned subs/fees/charges?

Not applicable.

24. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

No

25. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any?

See question 22.

26. Anticipated income/expenditure for the next 12 months?

Income: £490,000 Expenditure: £512,000

27. Details of any grants or financial support received from local authorities including Weymouth Town Council in the past three years with dates:

None relating to this project.

28. Grants from non-local authority sources in the last three years with dates, if you have any:

None relating to this project.

29. Has the project that you want the funding for already happened? No

30. Will you be passing the funding on to any other groups (except to pay for goods and services)? No

31. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Yes (name of contact) Not applicable

32. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Yes (name of contact) Not applicable

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: provided

Account number: provided

Sort Code: provided

Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- A copy of your most recent accounts (not more than 12 months old);
- Your most recent bank account statement & details of any other investments/savings (not more than 3 months old);
- A copy of your constitution / terms of reference / set of rules;
- A copy of the notes from your last Annual General Meeting;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement;
- Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

I/We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

I/We declare that I/we have included all the requested information.

I/We fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

I/We fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed: provided

Name: John Clements

Date: 11th July 2022

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
Yes		Does the grant exclude ongoing running costs?
n/a		If the application is for running costs has the applicant included plans for where future running costs will be found from?
Yes		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
	No	Is the grant application for £5,000 or less?
n/a		For applications in excess of £5,000, has the applicant fully detailed the exceptional circumstances?
Yes		Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
	No	Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
n/a		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
	No	Will a representative be attending an F&G meeting?

Assessing officer: Helen Legg

Date of assessment: 13th July 2022

Decision (delete as applicable): proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 20th July 2022