



APPLICATION FORM FOR GRANT 22/23

Please read the policy on pages 1, 2 and 3 **before** filling in the form.

1. Name/Address of Organisation:

Weymouth and Melcombe Regis Bowls Club .

Name of person making the application: Mr Paul Ramsey

Position in organisation: Club Secretary

Contact phone number:

Email address:

About Your Organisation

2. Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	yes
Have at least three members on its management committee	yes
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	yes

3. Are you a registered charity? Yes/No: **No**

If so, please give your charity number:

4. Is your organisation part of, or affiliated to, a larger organisation?

If so, which: **Affiliated to Bowls Dorset. South Dorset bowls Association and Bowls England**

Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

We provide lawn bowling to all age groups and abilities. We are the only Town Centre lawn bowls club and one of the few green spaces in the town centre. Many touring clubs visit us each year providing revenue to local hotels, restaurants, and bars. We supply seating facilities to members of the local community and visitors alike, who enjoy watching the bowling. We have junior, disabled and mentally handicapped persons amongst our membership. Our club has two safeguarding officers and two England registered bowls coaches amongst our committee.

5. Where does your organisation meet? **Our Club Pavilion.**

6. How often do you meet? **Our committee meets 6 times a year. However, as a sporting facility we meet 6 days a week from April to September every year. Throughout the winter period we meet every Saturday for social activities.**
7. How many members does your organisation have? **We currently have 85 Members**
8. How many people will benefit from this funding? **All of our members plus our many visitors. In 2021 we had a footfall of over 2,500.**
9. How many of these are Weymouth Town Council area residents? **Our membership is 100% Weymouth area residents**
10. How much funding are you applying for? **£1650:00**
11. What is the total cost of your project? **£2,138:00**

NOTE: Weymouth Town Council will only approve allocations up to £5,000 in exceptional circumstances that are clearly detailed in question 15, with regard to the information in Policy point 6.

12. Briefly describe the project or purchase you would like the funding for:

The complete refurbishment of our disabled toilet: This includes improved décor – A new low level hand basin with taps - The sighting of new toilet rails - A new warm water heater suitable for disabled persons.

13. Which of the Council's priorities does the project contribute to?
- Improve the wellbeing of the people of Weymouth. **Yes**
 - Manage the Council's assets and resources responsibly and transparently. **yes**
 - Manage the Council's services effectively to meet the needs of the communities we serve. **Yes**
 - Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible. **Yes**
 - Promote opportunities for economic success of the area. **Yes**
 - Strive for continuous improvement and service development. **Yes**
 - Work with partners to deliver our core values and strategy. **Yes**
14. If your application is for between £3,000 and £5,000 please give full details of the **exceptional circumstances** relating to your request. Please see policy point 6 for examples of what constitutes exceptional circumstances

15. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Wheelchair accessible wash hand basin and taps	£759:00
New warm water heater, disability suitable	£399:00
Décor, toilet seat and disable toilet frame and rails	£480:00
Fitting and labour costs	£500:00
Total	£2,138

16. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?
Member donations	110:00	confirmed
Bric-a-brac sales	128:00	confirmed
Club funds	250:00	confirmed
Total	488:00	Confirmed

17. How will the funding benefit the community or residents of Weymouth?

We actively encourage bowls in our community. Our membership and lawn bowling in general tends to be an activity for the aged. Our own membership has an average age of 60+ its one of the few sports where the senior age group can fully participate. Our local doctors actively encourage bowls, not just for its physical health benefit but also for its mental health benefits. Many of our members come purely for the social stimulation. Part of our club constitution is that we have two rinks available at all times for members of the public.

18. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

Councillor Ken Whatley

19. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

We have a disabled facility, which is useable but in need of refurbishment. It hasn't had much improvement in the last 25 years. We feel as a fully integrated club that we must improve our disabled facility to meet the demands of the senior and disabled membership and visitors.

20. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

As a club we are totally self-sufficient. However, we have a tight fiscal budget of around £4,000 per-annum. To do the necessary work would eat into our club funds and harm our running costs. A council grant would give us the desired improvement required without capping other planned activities.

21. How is your organisation normally funded? Not applicable to new organisations:

Annual member subscriptions and profits from the bar and catering.

22. What are your current/planned subs/fees/charges?

First year member subscriptions £50 per year. ongoing member subscriptions £100 per year.

23. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

No this is our first grant application

24. What fund raising activities took place in the last 12 months and what fund-raising activities are planned for the next 12 months, if any?

We recently had a big bowls weekend which raised our membership. We also had a bric a brac sale. We have winter activities which include quiz nights – Bingo – Parties etc.

25. Anticipated income/expenditure for the next 12 months?

Our estimated income for 2022 is around £12,500. Our day-to-day costs are around £7,000. However, in April our wooden fence was partly destroyed in the storms. This wasn't covered in our insurance and we had to repair it at a cost of £2,900. Our members donated £950 to help, but this ate into our budget for this year.

Like all groups, clubs and households we anticipate a big rise in utilities for this year and coming years, to the extent we may have to increase our subscriptions. We have already increased our bar/catering prices this year. We predict a much reduced budget for next year.

26. Details of any grants or financial support received from local authorities including Weymouth Town Council in the past three years with dates: N/A

27. Grants from non-local authority sources in the last three years with dates, if you have any:

None.

28. Has the project that you want the funding for already happened? **No (delete)**

29. Will you be passing the funding on to any other groups (except to pay for goods and services)? **No (delete)**

30. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Yes (name of contact **N/A**.....) Not applicable (delete)

31. If the funding is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

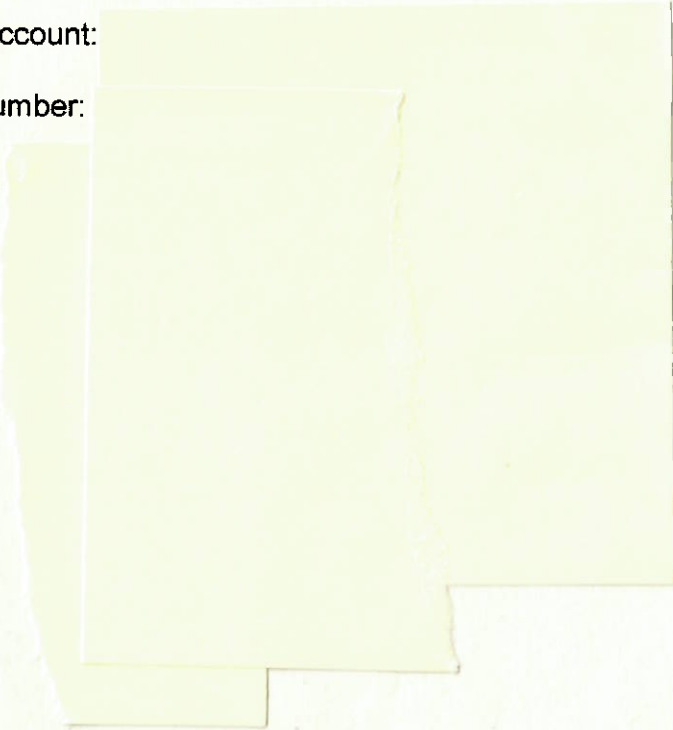
Not applicable (delete)

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account:

Account number:

Sort Code:



Please ensure you have read the policy on pages 1 - 3 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- A copy of your most recent accounts (not more than 12 months old);
- Your most recent bank account statement & details of any other investments/savings (not more than 3 months old);
- A copy of your constitution / terms of reference / set of rules;
- A copy of the notes from your last Annual General Meeting;
- Details of your organisation's officers;
- N/A A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- N/A A copy of your adopted equal opportunities policy or statement;
- Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), ~~I~~We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. ~~I~~We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. ~~I~~We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. ~~I~~We understand that my/our data will be disposed of securely six years after the application and that ~~I~~we have the right to correct the information at any time. ~~I~~We have been made aware of my/our rights under GDPR.

Declaration:

We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

We declare that ~~I~~we have included all the requested information.

We fully understand that if ~~I~~we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

We fully understand that we will need to attend a Finance and Governance Committee meeting to present our request.

Signed:


Name: Paul Ramsey, Club Secretary.

Date: 29th June 2022

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
/		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
/		Does the grant exclude ongoing running costs?
n/a		If the application is for running costs has the applicant included plans for where future running costs will be found from?
/		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
/		Is the grant for non-political or non-quasi-political organisations or projects?
/		Is the grant application for £5,000 or less?
n/a		For applications in excess of £5,000, has the applicant fully detailed the exceptional circumstances?
/		Does the application include the required financial and organisational information?
/		Is this the only application in this financial year from this group or organisation?
/		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
/		Is the application for future funding? (i.e. not retrospective)
/		Is the grant for the sole use of the applying group and not to pass on money?
/		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
n/a		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?
	/	Will a representative be attending an F&G meeting?

Assessing officer: Helen Legg

Date of assessment: 13/7/22

Decision (delete as applicable): ~~reject / return for further information~~ / proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 20/7/22