

# APPLICATION FORM FOR GRANT 21/22

Please read the policy on pages 1, 2 and 3 before filling in the form.

1. Name/Address of Organisation:

The Bus Shelter  
Dorset.....  
.....  
.....  
.....

Name of person making the application: ...Emily McCarron  
.....

Position in organisation: CEO  
.....

Contact phone number: ...  
.....

Email address:  
thebusshelterdorset@gmail.com.....  
.....

### About Your Organisation

2. Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	yes
Have at least three members on its management committee	yes
Have a constitution, terms of reference or set of rules ( <i>please contact for help with this if needed</i> )	yes

3. Are you a registered charity? Yes/No: yes

If so, please give your charity number:  
...1171882.....

4. Is your organisation part of, or affiliated to, a larger organisation?

If so, which:  
.....N/A.....

5. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

Our aim is to continue reducing rough sleeping in Weymouth by providing non-judgmental practical help and support 24/7 to a maximum of 12 adult males with local connections enabling them to address issues having a negative impact on their lives, to access specialist services. take on voluntary work and begin to re-integrate with the wider community. Our experienced staff cope with the men's multi-dimensional problems such as addictions, poor mental and physical health and low self-esteem. The local community are very supportive as are the police who evidence a reduction in anti-social behaviour and petty crime, as also A & E/Hospital with fewer attendances. An objective is 'The Next Stop' when an individual is encouraged, when ready, to move out into semi-supervised independent accommodation with employment.

your organisation meet? .....The Bus Shelter, Mount Pleasant Park & Ride, DT3 5GD.....

7. How often do you meet? ...The first Thursday of each month.....

8. How many members does your organisation have? ...5 staff and 8 volunteers and 5 trustees .....

9. How many people will benefit from this funding? ...9

10. How many of these are Weymouth Town Council area residents?  
100.....%

11. How much funding are you applying for? £... 1890.....

12. What is the total cost of your project? £... 1890.....

**NOTE:** Weymouth Town Council will only approve allocations over £2,000 in exceptional circumstances that are clearly detailed in question 15.

13. Briefly describe the project or purchase you would like the funding for:

14. We would like the funding to cover participation of some of our residents on specific training courses run by Dorset Training Academy which are run every six weeks. The need for basic awareness & skills comes under Weymouth Town Council's 'training and capacity building' and once qualified it will lead to greater self-sufficiency and confidence for the future

of the Council's priorities does the project contribute to?

- Improve the wellbeing of the people of Weymouth.
- Manage the Council's assets and resources responsibly and transparently.
- Manage the Council's services effectively to meet the needs of the communities we serve.

- Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible.
- Promote opportunities for economic success of the area.
- Strive for continuous improvement and service development.
- Work with partners to deliver our core values and strategy.

15. If your application is for over £2,000 please give full details of the **exceptional circumstances** related to your request:

16. 

N/A
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W  
will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Food Safety - 1 day £70 p/p x 9 residents	£ 630
Fire Safety - 1 day £70 p/p x 9 residents	£ 630
First Aid - 1 day £70 p/p x 9 residents	£ 630
<b>Total</b>	<b>£1890</b>

17. How else are you funding your project? Include grants from other organisations, fund raising and existing reserves:

Source	£	Confirmed?
See below		
<b>Total</b>		

18.H

This request for funding is a stand alone expenditure. The funding will benefit our residents because during the time they are with us these qualifications are an essential part of their progress in their current living and future 'move on' arrangements

ll the funding benefit the community or residents of Weymouth?

19. If your project focusses on a particular area of Weymouth, please give the name of the Councillor who is supporting your application?

Cllr. Pete Barrow

20. How do you know that the groups you work with, or the local community, want this project to take place? Please detail any consultation undertaken:

This project is necessary as part of the general help and training our ex rough sleepers receive during their time on The Bus and equips them for life in the future

21. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

22. The above courses are one off events to be attended by nine of our residents in an effort to further equip them with skills to aid their survival when they move on from The Bus  
The Bus Shelter is primarily funded by grants and volunteer fund-raising, donations and monthly standing orders. Residents Housing Benefit per resident is a vital revenue stream.

Is your organisation normally funded? Not applicable to new organisations:

23. What are your current/planned subs/fees/charges?

24. Housing benefit which covers the running costs of electricity in the sleep pods and some of the communal areas  
No

Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

25. What fund raising activities took place in the last 12 months and what fund-raising activities are planned for the next 12 months, if any?

26.

We have continued to approach funders whose grant criteria The Bus Shelter projects meets. Until March 2021 we received unrestricted grants to the value of £124066, with an additional £17668 restricted funds. Donations amounted to £17668. And we are continuing to approach other funders during the next 12 months. Our year end accounts till March 2022 are not yet to hand.

Our income/expenditure for the next 12 months continues to rise in both respects and will be in the region of £ 240,000 and £180,000 respectively

ated income/expenditure for the next 12 months?

27. Details of any grants or financial support received from local authorities including W

Weymouth Town Council April 2020 : £1340, DCF May, Sept. Nov 2020 total of £12,724, Dorset Council OSRF December 2020 £10,000, MHCLG October 2021 £29,484

uth Town Council in the past three years with dates:

28. Grants from non-local authority sources in the last three years with dates, if you have a

Morrisons May 2020 : £ 1912, NLCF August 2020 : £3840, Lloyds Dec. 2020 £ 50,000. DCMS Dec. 2020 £ 17,668, Wates April 2021 £ 9636, Hendy Feb. 2021 £ 1448, Comic Relief Oct. 2021 £3600, Tudor Trust Feb. 2022 £34,000, Albert Hunt Feb. 2022 £4000

29. Has the project that you want the funding for already happened? /No (delete)

30. Will you be passing the funding on to any other groups (except to pay for goods and services)? /No (delete)

31. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

Yes (name of contact ..... ) / Not applicable (delete)

32.1  
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fundin

g is for work with vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Yes (name of contact ...Poole Social Care.....) / No/Not applicable (delete)

Please give us details of the bank account that the grant should be paid into if approved (this cannot be a building society passbook account):

Name of Account: ... [redacted] ...  
[redacted] .....

Account number: [redacted] .....

Sort Code: [redacted] - [redacted] - [redacted] .....

**Please ensure you have read the policy on pages 1 - 3 before signing the form.**

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- A copy of your most recent accounts (not more than 12 months old);
- Your most recent bank account statement & details of any other investments/savings (not more than 3 months old);
- A copy of your constitution / terms of reference / set of rules;
- A copy of the notes from your last Annual General Meeting;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement;
- Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I/We agree that Weymouth Town Council will process and hold personal information about me/us and my/our group or organisation only in relation to this grant application. I/We consent to my/our personal information, including that contained in this form, being stored manually and/or electronically by Weymouth Town Council. It will be held securely and treated confidentially for six years after an application is made. I/We understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I/We understand that my/our data will be disposed of securely six years after the application and that I/we have the right to correct the information at any time. I/We have been made aware of my/our rights under GDPR.

Declaration:

I/We declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/We declare that we have read the policy on pages 1 - 3 and that our application complies with the policy.

I/We declare that I/we have included all the requested information.

I/We fully understand that if I/we do not include the requested information and/or if mine/our application does not comply with the policy, the application may be rejected.

Signed: .....



Name: ... SUSAN ORR, Inslee Leav .....

Date: ... 15.04.2022 .....

### For Office Use Only

Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
✓		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
✓		Does the grant exclude ongoing running costs?
N/A		If the application is for running costs has the applicant included plans for where future running costs will be found from?
✓		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
✓		Is the grant for non-political or non-quasi-political organisations or projects?
✓		Is the grant application for £2,000 or less?
N/A		For applications in excess of £2,000, has the applicant fully detailed the exceptional circumstances?
✓		Does the application include the required financial and organisational information?
✓		Is this the only application in this financial year from this group or organisation?
✓		Is the applicant based in the Town Council area? If not, has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
✓		Is the application for future funding? (i.e. not retrospective)
✓		Is the grant for the sole use of the applying group and not to pass on money?
✓		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
N/A		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
✓		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?

Assessing officer: ..... Helen Legg .....

Date of assessment: ..... 20/4/22 .....

Decision (delete as applicable): ~~reject~~ / ~~return for further information~~ / proceed to committee

Approved as agenda item for the Finance and Governance meeting on: ..... 27/4/22 .....