

APPLICATION FORM FOR GRANT 20/21

Please read the policy on pages 1 and 2 **before** filling in the form.

1. Name/Address of Organisation:

Refresh address supplied

Name of person making the application: Cherry Clarke

Position in organisation: Project Coordinator

Contact phone number: supplied

Email address for correspondence: supplied

About Your Organisation

2. Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	Yes
Have at least three members on its management committee	Yes
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	Yes

3. Are you a registered charity? Yes

If so, please give your charity number 1158394

4. Is your organisation part of, or affiliated to, a larger organisation?

If so, which: N/A

5. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

Building on the legacy of working together for the Olympics Refresh has become the "umbrella" organisation for the churches of Weymouth and Portland in serving their communities in many and varied ways. These projects include project to bring older people together over social events hot meals, and regular coffee mornings (pre Covid19). We work with many other community groups across Weymouth and Portland, along with working closely with Weymouth Town Council. We support rough sleepers over the winter months, run mother and toddler session and we have ready to go a project to support young mums and dad with equipment for 0 - 3 years called family matters. Unfortunately, this was about to be launched in April but has had to be postponed due to Covid19. We also run Christians Against Poverty for Weymouth and Portland with 1 full time manager and 2 part time workers.

6. Where does your organisation meet? In the Community in various locations.

7. How often do you meet? Depending on the project but pre Covid every day in Weymouth.
8. How many members does your organisation have? 100 plus community members
9. How many people will benefit from this funding? 80 plus
10. How many are Weymouth Town Council area residents? 100%
11. How much funding are you applying for? £2000
12. What is the total cost of your project? £20,000

NOTE: Weymouth Town Council will only approve allocations over £2,000 in exceptional circumstances that are clearly detailed in question 11.

13. Briefly describe the project or purchase you would like the funding for:

We are applying for a grant to pay for a coordinator and running cost for a new project which has been highlighted through Covid 19. "Keep in Touch" project involves volunteers writing letters and poems and facilitating telephone conversations. Scout and brownies have already pledged to make drawings as part of their communities' badges, and Bournemouth University are designing our logo. The letters, poems, and pictures are collected by the paid coordinator who is DBS checked. These are then sent out to people who are on a data base who have requested that they would like to keep in touch with us. We are working with Weymouth Town Council Community Development officer and other local charities in Weymouth such as Lets Make it Community Group, Age UK, carer groups, Tricuro, Dorset Volunteer Service, Help and Kindness, Aster Housing plus many more community minded groups. Telephone friendship groups will be established and will be free of charge for people to call in. We need monies to help set this brand new service up.

14. If your application is for over £2,000 please give full details of the **exceptional circumstances** related to your request:

N/A

15. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
Purchase of IT equipment and telephone	£800
Volunteer expenses and training costs	£200

Social gatherings no more than 6 per event x 10 @ £50	£500
Publicity and printing materials	£200
Postal cost for pilot of 6 months	£300
	£
Total	£2000

16. How else are you funding your project? (Include grants from other organisations, fund raising and existing reserves):

Source	£	Confirmed?
Dorset Council grant	5000	5000
Dorset Community Foundation	5000	
Awards for All Lottery funding	10000	
Refresh reserves	3000	3000
Tesco Community Fund	500	500
Total	23500	8500

17. How will the funding benefit the community or residents of Weymouth?

We know that this project would have a major impact on our resident's lives as many of them were heartbroken that we had to pause our food and medicine delivery service to give our volunteers a break. So many of the social activities that were taking place in Weymouth has stopped. Our local day centres are remaining closed with no date announced of when they will restart. So many activities have paused until further notice, and this has resulted in many people feeling very isolated and vulnerable. Weymouth is an area of multiple complex needs 26% of our residents are over the age of 65, 25% of households have people over the age of 65 living with them which is higher than the national average. Dorset Council has 11 areas of deprivation and Weymouth has 7 of these. 6% are in bad or very bad health, and we have high unemployed. Many people rely on sessions services which have not happened this year plus this adds to our already high levels of mental health issues. We have linked with the mental health service providers such as Mind and Adult social care who are very supportive of what we are trying to achieve as they feel that having someone to talk to will be such a huge boost for their clients self-worth.

18. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

We are piloting the project for 10 months in Weymouth and we will be able to review our project over this period. We have many organisations that are interested in this brand-new project and if successful Public Health and Dorset Council are exploring the possibilities of including this programmed as part of the social prescribing. We will continue to fund raise through our own communities.

19. How is your organisation normally funded? (Not applicable to new organisations):

Through donations and funding applications and legacies being left to the charity to continue our good work.

20. What are your current/planned subs/fees/charges?

None for this project but at the social events we would ask for donations for people who are able to afford to pay a small donation.

21. Have you applied for any other funds/grants towards the cost of this project or purchase? Please include details below:

See previous details
 £5000 Awarded by Dorset Council grant /Tesco community fund £500 awarded
 Dorset Community Foundation 5000 applied for
 Awards for All Lottery funding 10000 applied for

22. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any?

Donations and grants received to run the Keep in Touch Covid 19 project for food parcels and prescription collection and delivery.
 Request for donations being sent out to all organisations to help towards running costs.

23. Anticipated income/expenditure for next 12 months?

Income £74,000
 Expenditure £70,000

24. Details of any grants received from local authorities in the past three years with dates:

None

Other grants from any other sources in the last three years with dates, if you have any:

Weymouth Town Council	2000
Magna Housing	1000
Open for Coffee	200
Dorset Community Foundation	3000
Fairbridge Trust	1000
London Metric	3000
Mask paper Millbrook Care	200
Material masks	350
customers	4431.5
Cherry	2440
	6871.5

25. Has the project that you want the funding for already happened? No

26. Will you be passing the funding on to any other groups (except to pay for goods and services)? No

27. If the funding is for security measures do you have the support of the local police and/or crime reduction officer? Not applicable

28. If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Yes Samantha Robinson / Alan Chambers

Please give us details of the bank account that the grant should be paid into if approved:

Name of Account: supplied

Account number: supplied

Sort Code: supplied

Please ensure you have read the policy on pages 1 and 2 before signing the form.

Checklist (please tick the appropriate boxes)

Have you submitted the following?

- A copy of your most recent accounts
- Your most recent bank account statement & details of any other investments/savings;
- A copy of your constitution / terms of reference / set of rules;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement
- Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I agree that Weymouth Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the policy on pages 1 and 2 and that our application complies with the policy.

I/we declare that we have included all of the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Signed: *Cherry Clarke*

Name: Cherry Clarke

Date: 10th September 2020

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
Yes		Does the grant exclude ongoing running costs?
Yes		If the application is for running costs has the applicant included plans for where future running costs will be found from?
Yes		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
Yes		Is the grant application for £2,000 or less?
n/a		For applications in excess of £2,000, has the applicant fully detailed the exceptional circumstances?
Yes		Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
Yes		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
Yes		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?

Assessing officer: Helen Legg

Date of assessment: 21st September 2020

Decision (delete as applicable) proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 30th September 2020

Outcome at that meeting: