



APPLICATION FORM FOR GRANT 20/21

Please read the policy on pages 1 and 2 **before** filling in the form.

1. Name/Address of Organisation:

The Bus Shelter Dorset, Beach Carpark, Preston Beach Road, Weymouth DT4 7SX

Name of person making the application: ...Susan Orr

Position in organisation: Trustee.....

Contact phone number:

Email address for correspondence:

About Your Organisation

2. Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	Yes
Have at least three members on its management committee	Yes
Have a constitution, terms of reference or set of rules (<i>please contact for help with this if needed</i>)	Yes

3. Are you a registered charity? Yes

If so, please give your charity number:

.....1171882.....

4. Is your organisation part of, or affiliated to, a larger organisation?

If so, which:N/A.....

5. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

Our aim is to reduce rough sleeping in Weymouth by providing non-judgmental practical help and support a maximum of 14 adult males with local connections enabling them to address issues having a negative impact on them, to access specialist services and to begin to integrate back into society. There are experienced volunteer staff 24/7, 3 meals a day and the chance to do volunteer work locally. Local community very supportive, as are the police who evidence a reduction in crime, as also A & E/Hospital with fewer attendances. A future objective is 'The Next Step' when an individual will be encouraged, when ready, to move out into semi-supervised independent living and employment.

6. Where does your organisation meet?at The Bus, Beach Carpark, Preston.....
7. How often do you meet?The first Thursday of each month.....
8. How many members does your organisation have?6 Trustees, 1 CEO/Founder, 5 volunteers.....
9. How many people will benefit from this funding?maximum 14, normally averaging 9-12
10. How many are Weymouth Town Council area residents? ...60% born/brought up in Dorset whilst 40% are classed as having local connection over a period of time.....
11. How much funding are you applying for? £...1340.....
12. What is the total cost of your project? £...1340

NOTE: Weymouth Town Council will only approve allocations over £2,000 in exceptional circumstances that are clearly detailed in question 11.

13. Briefly describe the project or purchase you would like the funding for:

We are planning to refurbish a second-hand static caravan that we acquired in January 2020 to provide a dining/kitchen area and food store. It is hoped that this will be ready by August and we will need to replace the existing LPG oven (deemed unsafe) and fridge as these are in poor condition. We have not had a freezer before but given the new space in the static we will be able to bulk buy and freeze food thus creating savings, and in particular freeze donated food which to date has often gone to waste.

14. If your application is for over £2,000 please give full details of the **exceptional circumstances** related to your request:

N/a

15. How will you spend the money you are applying for? Please remember that Weymouth Town Council do not normally give grants for running costs unless associated with a specific project:

Item	Amount
LPG Oven/purchase/delivery/installation by professional	£ 500

Purchase cupboard fridge	£ 360
Purchase cupboard freezer	£ 480
	£
	£
	£
Total	£ 1340

16. How else are you funding your project? (Include grants from other organisations, fund raising and existing reserves):

Source	£	Confirmed?
Static caravan refurbishment costs are the equivalent of £ 1500 given in materials and work by supporters of The Bus.		
Total		

There is direct and measurable benefit to the local community of LODMOOR & Preston because our guests are no longer on the streets at night. Their evening meal is brought/ cooked on site by volunteers and our guests enjoy the norm of eating together as they would in normal times as a family group

17. How will the funding benefit the community or residents of Weymouth?

18. How will this funding lead to greater self-sufficiency and lessen the need for future applications?

The Bus will continue to support ex-rough sleepers with 3 meals a day and by freezing bulk purchase, make savings on food expenditure. We do not envisage asking for more money for these kitchen items in the future.

19. How is your organisation normally funded? (Not applicable to new organisations):

The Bus Shelter is primarily funded by grants and by volunteer fund-raising. Income from Housing Benefit@ £ 12.50 per guest per night is a vital revenue stream.

20. What are your current/planned subs/fees/charges?

We do not charge for our services

21. Have you applied for any other funds/grants towards the cost of this project or purchase?

No – we managed to raise £ 850 by Christmas 2019 street stalls. This sum goes towards the refurbishment cost of the static caravan and we are applying for help in kind towards the renovation costs.

Please include details below:

22. What fund raising activities took place in the **last** 12 months and what fund-raising activities are

May 2019 a Sleep Out all night raised £ 4213 ,Christmas Street Stalls, An illustrated lecture planned for May, due to coronavirus, postponed until the Autumn, carpentry work done on site by guests, tables and chairs sold privately to our supporters. We are planning a 'Friends of The Bus' membership to raise consistent monthly income.

planned for the **next** 12 months, if any?

Anticipated income 20/21 £ 130k and expenditure £ 158k.

NB – these figures were in our budget before the onset of coronavirus.

23. Anticipated income/expenditure for next 12 months?

17.5.18 Dorchester Poverty Grant £3304 : 14.12.18 DCC Activities Grant £6000 : 24.1.19 Portland Harbour Fund £1000 : 1.2.19 WPBC Rates/Rent £2000 : 19.3.19 Wessex Water Fund £1420 : 2.4.19 Dorset Community Fund £2734 : 3.7.19 DCC/ RSI Project Worker £ 21,169.50. 4.5.20 DCF Coronavirus emergency Fund £2538

24. Details of any grants received from local authorities in the past three years with dates:

Help the Homeless 12.2.18 – mattresses £ 1872 : Fine & Country Foundation 6.12.19 for fresh food £ 2830

25. Other grants from any other sources in the last three years with dates, if you have any:

26. Has the project that you want the funding for already happened? No

27. Will you be passing the funding on to any other groups (except to pay for goods and services)? No

28. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?
Not applicable

29. If the funding is for work with Vulnerable adults or children, do you have the support of either Adult Social Care or Children's Services at Dorset Council?

Yes ...We liaise with ASC depending on the individual.....)

Please give us details of the bank account that the grant should be paid into if approved:

Name of Account:

Account number:

Sort Code: ...

Please ensure you have read the policy on pages 1 and 2 before signing the form.

*Checklist (please tick the appropriate boxes)
Have you submitted the following?*

- A copy of your most recent accounts
- Your most recent bank account statement & details of any other investments/savings;
- A copy of your constitution / terms of reference / set of rules;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement
- Any other documentation you feel may help in assessing your application.

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I agree that Weymouth Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that Weymouth Town Council may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the policy on pages 1 and 2 and that our application complies with the policy.

I/we declare that we have included all of the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Signed:

Name:Susan Orr : Trustee.....

Date:05.05.2020.....

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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
Yes		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
Yes		Does the grant exclude ongoing running costs?
n/a		If the application is for running costs has the applicant included plans for where future running costs will be found from?
	No	Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
Yes		Is the grant for non-political or non-quasi-political organisations or projects?
Yes		Is the grant application for £2,000 or less?
n/a		For applications in excess of £2,000, has the applicant fully detailed the exceptional circumstances?
Yes		Does the application include the required financial and organisational information?
Yes		Is this the only application in this financial year from this group or organisation?
Yes		Is the applicant based in the Town Council area? If not has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
Yes		Is the application for future funding? (i.e. not retrospective)
Yes		Is the grant for the sole use of the applying group and not to pass on money?
Yes		Has the applicant demonstrated how one-off grant funding will lead to greater self-sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer?
Yes		For projects involving vulnerable children or adults, do the organisers have the support of Adult Social Care or Children's Services at Dorset Council?

Assessing officer: Helen Legg

Date of assessment: 6th May 2020

Decision (delete as applicable): proceed to committee

Approved as agenda item for the Finance and Governance meeting on: 13th May 2020

Outcome at that meeting: