

DRAFT APPLICATION FORM FOR GRANT 2019/20

Please read the policy on pages 1 and 2 **before** filling in the form.

1. Name/Address of organisation

Dorset Youth Association
 County Headquarters
 Lubbecke Way
 Dorchester, DT1 1QL

Position in organisation:Infrastructure Manager.....

About your organisation

Does your organisation:

	Yes
Have its own bank account, which requires two unrelated people to authorise cheques and make withdrawals?	Yes
Have at least three members on its management committee	Yes
Have a constitution, terms of reference or set of rules <i>(please contact for help with this if needed)</i>	Yes

2. Are you a registered charity? Yes /

If so please give your charity number:306009.....

3. Is your organisation part of, or affiliated to, a larger organisation?

If so, whichNo.....

4. Aims and objectives of your organisation; What does your organisation do and how does it benefit the residents of Weymouth?

DYA's overarching aim is to 'Improve the quality of life for children, young people and their families in Dorset'. We achieve this through three key areas of activities. These are:- Family Programmes to improve the functionality of families; programmes and activities to raise the aspirations of young people; and a membership and Voluntary Sector support service to help improve the quality of Youth Clubs and groups and 0-19 VCS Organisations. We support the voluntary youth clubs and groups around Dorset to provide a quality assured youth provision, supporting with policies, safeguarding guidance, DBS checks and positive activities. We currently support 4 youth groups in Weymouth – the Xchange Youth Group, WOW Youth Musical Theatre, Weymouth Skatepark and Steps Youth Club. We have current direct experience of supporting families in these areas and work in family homes from 7.00am and throughout the day to meet the needs of the family. Aspirations are low and in many cases there is extremely poor communication between family members. These children need additional support and encouragement from parents and carers to make positive changes in their lives.

5. Where does your organisation meet? We have an office in Dorchester, however meet the youth clubs and groups at the venues as appropriate. The programme will be delivered at a venue in the centre of Weymouth easily accessible by public transport.....
6. How often do you meet? ...The programme will be delivered weekly for six weeks.....
7. How many members does your organisation have? Currently DYA has 49 members.....
8. How many people will benefit from this funding? 18 directly with many more indirectly.....
9. How many are Weymouth Town Council area residents? ...The programme attendees will be 100.....%
10. If your application is for over £2,000 please give full details of the exceptional circumstances related to your request.

11. How much funding are you applying for? £2000
12. What is the total cost of your project? £5330.24.....

NOTE: WTC will only approve allocations over £2,000 in exceptional circumstances that are clearly detailed in question 10.

13. How will you spend the money you are applying for? Please be aware that WTC do not normally give grants for running costs. If your application contains an element of running costs, please detail your plans to source alternative funding for this in future years.

Item	Amount
3 x facilitators @ £68.18 each per session for 6 weeks	£1227.24
Mileage/travel for facilitators	£163.00
Venue (central) to deliver programme	£300.00 (see note below)
Attendee refreshments	£120.00
Travel reimbursement for families and childcare for siblings not attending the programme	£490.00
Project workers support time and cost	£1660.00 (see note below)
Overheads, including governance, stationery, HR, finance function	£870.00 (see note below)

	below)
Management costs/supervision of programme	£500.00 (see note below)
TOTAL	£5330.24

14. How else are you funding your project? (Include grants from other organisations, fund raising and existing reserves)

Source	£	Confirmed?
Action for Children – use of venue	300.00	Yes
DYA – Project worker support time, overheads, Management costs – DYA guarantee to meet these costs in order to deliver this much needed programme in the most deprived ward in the county	3030.24	Yes
Total	3330.24	

15. How will the funding benefit the community or residents of Weymouth?

The Strengthening Families Programme (SPF) is unique as it works with both parents and young people, bringing them together to look at issues they jointly face. The SFP is delivered weekly over six, 2 ½ hour sessions, in a group setting across Dorset with other families. We would deliver the Strengthening Families Programme in Weymouth and Portland, targeting children and young people and families from some of the top 20% of the most deprived wards in the UK, and in the top 10% in Dorset. This programme provides support for children and young people as they start school, leaving a more controlled environment and being exposed to a wide range of peers and experiences; a time when parents control/involvement diminish and other influences affect children's choices. Through attending SFP parents/carers and children will be able to discuss issues experienced in many families and will have time to talk about why issues arise and how to overcome them. The parents' session goes through scenarios to encourage discussion within the group; the children's session is based on age-appropriate games and activities with facilitator-led discussions about what could happen in their families to improve their family situation whilst understanding a parent's role. When the parents and children come back together for the second hour, the families work together on issues previously discussed. By doing this each family member understands the pressures experienced by the other and jointly find ways to overcome issues and boundaries for behaviour can be agreed which leads to higher motivation to abide by the agreements. They work to ensure improved communication and sharing of views, learning that working together causes less friction and conflict in the family.

This programme works to strengthen and re-build relationships, providing both parents and child tools to help them make better choices and restore communication breakdowns using 'Love and Limits' – appropriate boundary setting. The breakdown in communication can result in children making poor decisions around friendships and health and can lead to anti-social behaviour and drug-misuse.

16. Please tell us how this funding will lead to greater self-sufficiency and lessen the need for future applications.

The families who attend will be equipped with skills, knowledge and strategies for future years. Feedback and evaluation shows that this programme provides a basis for reduced anti-social behaviour and improved family communication. This will reduce the families' reliance on statutory services, through improved parenting. However we will not be able to accommodate all families needing this support through this funding so we will need to continue to apply for funding to deliver this support

17. How is your organisation normally funded? (Not applicable to new organisations)

This programme has been supported in the past through national funding streams, however we have been unsuccessful in securing ongoing funding at this time. But will continue to apply!

18. What are your current/planned subs/fees/charges?

This programme is free to attendees, and in order to overcome barriers to providing support in the areas identified as deprived we provide travel reimbursement and a small donation towards childcare costs for siblings not age appropriate for this programme

19. Have you applied for any other funds/grants towards the cost of this project? Please include details below

The Kelly Family Charitable Trust – refused last time but have reapplied
The Amateur Trust - refused
The Vardy Foundation – awaiting response

20. What fund raising activities took place in the **last** 12 months and what fund-raising activities are planned for the **next** 12 months, if any?

We know the benefits families feel from attending this programme, so will continue to make all appropriate applications to be able to offer it across Dorset, including Weymouth as one of the 20% most deprived wards in the country.

Grants applied for this programme in Weymouth shown above.

Further grant applications will be made over the next 12 months to continue the programme.

21. Anticipated income/expenditure for next 12 months

We will continue to apply for grants and raise funds for this programme, and would anticipate income and expenditure for this programme only of £10,000 over the next 12 months.

Dorset Youth Association anticipated income for all anticipated work and projects excluding SFP £325,000

Dorset Youth Association anticipated expenditure for all anticipated work and projects excluding SFP £325,000

22. Details of any grants received from local authorities in the past three years with dates.

We were awarded £10,000 by Dorset County Council Innovation Fund in 2017 to develop and deliver this new 6-10 programme, which included delivering in Littlemoor and Melcombe Regis.

23. Other grants from any other sources in the last three years with dates, if you have had any.

No other funding received for this Strengthening Families 6-10 programme.

The Armed Forces Covenant Fund - £19,000 – February 2017 - to deliver SFP to Service Families across Dorset – not delivered in Weymouth due to lack of identifiable eligible families

Royal British Legion - £29846.96 – March 2018 – to deliver SFP to RBL Beneficiaries – including active and ex service personnel across Dorset – not delivered in Weymouth due to lack of identified eligible families

Children in Need – November 2016 - to deliver 10 – 14 year old SFP in Weymouth & Portland

24. Has the project that you want the funding for already happened? No


25. Will you be passing the funding on to any other groups (except to pay for goods and services)? No

26. If the funding is for security measures do you have the support of the local police and/or crime reduction officer?

/ Not applicable

Please give us details of the bank account that the grant should be paid into if approved.

Name of Account ... 

Account number 

Sort Code .. 

ease ensure you have read the policy on pages 1 and 2 before signing the form.

Checklist (please tick the appropriate boxes)
Have you submitted the following?

- A copy of your most recent accounts - included in Annual Report enclosed
- Your most recent bank account statement & details of any other investments/savings;
- A copy of your constitution / terms of reference / set of rules;
- Details of your organisation's officers;
- A copy of your safeguarding policy if your group works with vulnerable adults, or children;
- A copy of your adopted equal opportunities policy or statement
- Any other documentation you feel may help in assessing your application. - Annual Report 2018-19

Privacy Notice

In accordance with the General Data Protection Regulation (GDPR), I agree that Weymouth Town Council will process and hold personal information about me only in relation to my grant application. I consent to my personal information, including that contained in this form, being stored manually and/or electronically. It will be held securely and treated confidentially for 6 years after an application is made. I understand that it will only be accessed by authorised staff members to manage the grant application process.

I also understand that WTC may pass details onto an official organisation where required to do so by law or contract. I understand that my data will be disposed of securely 6 years after the application and that I have the right to correct the information at any time. I have been made aware of my rights under GDPR.

Declaration:

I/we declare that the information confirmed in this application is correct and that any grant received will be applied as detailed in the request.

I/we declare that we have read the policy on pages 1 and 2 and that our application complies with the policy.

I/we declare that we have included all of the requested information.

I/we fully understand that if we do not include the requested information and/or if our application does not comply with the policy, the application may be rejected.

Signed
Name
Date



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Grant applications must be checked against the following criteria. Any questions where the answer is no must be reported to the Finance and Policy Committee meeting where the application is being considered and must form part of the formal agenda items list for that meeting.

Yes	No (investigate)	
		The grant will result in a benefit for the area covered by the Town Council and will contribute positively to the area of Weymouth?
✓		Does the grant exclude ongoing running costs?
n/a		If the application is for running costs has the applicant included plans for where future running costs will be found from?
✓		Is the grant for a group and not for individuals or organisations whose function is primarily undertaken by the health authority or Dorset Council's Social Services?
✓		Is the grant for non-political or non-quasi-political organisations or projects?
✓		Is the grant application for £2,000 or less?
n/a		For applications in excess of £2,000, has the applicant fully detailed the exceptional circumstances?
✓		Does the application include the required financial and organisational information?
✓		Is this the only application in this financial year from this group or organisation?
		Is the applicant based in the Town Council area? If not has the applicant detailed what proportion of beneficiaries of the grant reside in the area?
	✓	Is the application for future funding? (ie not retrospective)
✓		Is the grant for the sole use of the applying group and not to pass on money?
n/a		Has the applicant demonstrated how one-off grant funding will lead to greater self sufficiency and lessen the need for future applications?
n/a		For applications for funds for security measures, does the applicant have the support of the local police or crime reduction officer.

Assessing officer

Date of assessment

Decision (delete as applicable) reject / return for further information / proceed to committee

Approved as agenda item for the Finance and Governance meeting on

Outcome at that meeting